

**SEEPZ SPECIAL ECONOMIC ZONE  
ANDHERI (EAST), MUMBAI.**

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**AGENDA FOR THE 39<sup>th</sup> MEETING OF THE SEEPZ  
SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE: Conference Hall, SEEPZ Service Center Building, 2<sup>nd</sup> Floor,  
SEEPZ-SEZ, Andheri (East), Mumbai.**

**DATE : 31<sup>st</sup> December, 2019**

**TIME : 10.00 A.M.**

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MINUTES OF THE 38<sup>TH</sup> AUTHORITY MEETING HELD ON 28.11.2019  
UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER &  
CHAIRPERSON, SEEPZ-SEZ AUTHORITY.

The following were present:

- |       |   |   |                  |
|-------|---|---|------------------|
| (i)   | Shri. Deepak Jalani<br>Asstt. DGFT, Mumbai                    | - | Member           |
| (ii)  | Shri. Shishir B Nevatia<br>Director, M/s. Sunjewels Pvt. Ltd. | - | Member           |
| (iii) | Shri C.P.S. Chauhan<br>JDC, SEEPZ-SEZ                         | - | Member/Secretary |
| (iv)  | Shri Keshav Jadhav<br>ADC (Estate)                            |   |                  |

The Chairperson welcomed the Members of the SEEPZ-SEZ Authority and thereafter Agenda was taken up for discussion.

**Agenda Item No. 1 : Confirmation of the Minutes of the 37<sup>th</sup> Meeting held on 24.10.2019.**

The Minutes of the meeting held on 24.10.2019 were approved with consensus.

**Agenda Item No. 2: Engaging Executive for Legal Matters**

The Authority was briefed about the exigency of a Legal Executive for handling day to day legal matters related to Court cases, preparation of draft Affidavit, vetting of tenders, show cause notices, Order-in-Original etc.

After deliberation, the Authority held the view that one Legal Executive can be hired from the Service Provider provided the appointment is co-terminus with the tenure of the contract of the Service Provider viz. G.A. Digital and the remuneration @ Rs. 35,000/- may be sanctioned from Authority Fund w.e.f. Oct. 2019 onwards.

**Agenda Item No.3: Hiring Security Services for SEEPZ SEZ alongwith SEEPZ SEZ residential Complex (Govt. Qrts.) for the year 2019-20 through open tendering.**

The Authority was apprised that the office had taken efforts to identify the vendors in Gem portal and all the requirements were not available there.

After deliberation, the Authority held the view that efforts may be taken once again and work out the specifications/parameters indicated in the GeM portal to float the tender and find a suitable service provider for hiring security agency.

Also in the meanwhile, the existing Security agency may be granted extension for a month upto 31.12.2019 and finalize the tender proceedings on Gem Portal and identify a suitable Security agency for awarding the contract for hiring the security services.

Authority also directed that a Service Level Agreement may be executed with the agencies being hired/awarded the contract for the work under Authority for the tenure period. The Service Legal Agreement should in future be issued alongwith Tender documents for information of bidders.

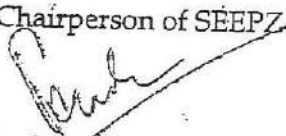
**Agenda Item No.5:** Proposal approval of the estimate for day to day maintenance of the SEEPZ Zone and Staff Qrts.

The Authority was briefed about the termination of the current agency viz. NFCD w.e.f 30.11.2019. Also the Authority was briefed about the estimate submitted by MIDC the Special Planning Authority for the said work.

After deliberation, the Authority held the view that the estimate was not sufficiently detailed. Hence directed to get the technical scrutiny done by MIDC and vetting of the estimate by the Engineers and place it before the Authority in next meeting for consideration. Also, as an emergency measure, since there would be no agency beyond 30.11.2019, the emergency repairs and services may be done by MIDC and the payment may be made on actuals.

The Meeting ended with a vote of thanks to the Chair.

This issues with the approval of the Chairperson of SEEPZ-SEZ Authority.

  
(C.P. Singh Chauhan)  
Secretary/Jt. Development Commissioner,  
SEEPZ SEZ Authority

**ACTION TAKEN REPORT OF AUTHORITY MEETING DATED. 28.11.2019**

Sr. No.	Name of Proposal	Remark
1	Engaging Executive for Legal Matters.	The service provider was informed the directions of the Authority
2	Hiring Security Services for SEEPZ SEZ along with SEEPZ SEZ Residential Complex (Govt. Quarters) for the year 2019-20.	It was decided in the 38th Authority Meeting to process the tender for hiring of security services for SEEPZ SEZ on Gem Portal. Accordingly, tendering process was initiated on GeM portal and the decision of the same is placed in the ensuing Authority meeting.
3	Approval for estimate for the Day-to-Day maintenance of the SEEPZ Zone and staff Quarters.	The Authority had terminated the contract of NFCD w.e.f 30.11.2019 and also asked MIDC to submit the proposal with technical scrutiny. Accordingly, MIDC was asked to convey their consent to carry out the day to day work for emergency work after 30.11.2019 for repairs and services on actual payment, vide letter dt. 16.12.2019.



## INDEX

Agenda Item No.	Description
Agenda Item No. 1	Approval of the Minutes of the meeting held on 28.11.2019.
Agenda Item No. 2	Hiring Security Services for SEEPZ SEZ along with SEEPZ SEZ Residential Complex (Govt. Quarters)
Agenda Item No. 3	AMC for Pest Control in SEEPZ SEZ Zone and Residential Complex.
Agenda Item No. 4	AMC for Passenger and Freight lift installed at all SDFs & G & J Bldgs.
Agenda Item No. 5	AMC for Air Conditioner Machines installed at SEEPZ Service bldg., all 3 gates and BFC Bldg.
Agenda Item No. 6	AMC for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal of the same.
Agenda Item No. 7	Proposal for approval of third party audit of the work carried out by NFCD.
Agenda Item No. 8	Proposal for approval of the estimate for the day to day civil maintenance of the SEEPZ Zone and Staff Qrts.
Agenda Item No. 9	Proposal for approval of Annual Maintenance Contract for electrical works in SEEPZ SEZ and SEEPZ Residential Quarters Complex.
Agenda Item No. 10	Proposal for providing new barbed wire fencing over the existing compound wall of the SEEPZ SEZ periphery and any other repairs related to trimming of any plants and related repairs if needed to secure the boundary of the Zone.
Agenda Item No. 11	Proposal for repair/ renovation of Conference Hall at BFC building.
Agenda Item No. 12	Proposal for repairing of Conference Hall of the SEEPZ Service Centre.
Agenda Item No. 13	Repair/Renovation of guest house.
Agenda Item No. 14	Proposal for information for allotment of vacant space.
Agenda Item No. 15	Proposal for floating advertisement for vacant space in BFC Building on the ground floor and 4th floor.

Agenda Item No. 16	Proposal for Identifying and Hiring Comprehensive AMC for Access Control System and CCTV cameras system.
Agenda Item No. 17	Proposal for the issues related to existing drainage line in SEEPZ Zone & remedy thereof.
Agenda Item No. 18	Proposal for implementation of Solar Power Project by MEDA and appointment of FMC @ 3% as consultancy charges.
Agenda Item No. 19	Proposal for purchase of motor bike & bicycles for the Security guards & Caretaker.
Agenda Item No. 20	Proposal for Hiring of IT Software agency for the development and maintenance of the software/hardware of SEEPZ SEZ Authority.
Agenda Item No. 21	Proposal for approval of Annual Maintenance Contract and allied services of the Sewage Treatment Plant in SEEPZ SEZ.

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**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
MUMBAI**

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**AGENDA ITEM NO. 02**

**A) Proposal:**

Hiring Security Services for SEEPZ SEZ along with SEEPZ SEZ Residential Complex (Govt. Quarters).

**B) Specific issue on which decision of Authority is required:**

Approval for Hiring Security Services for SEEPZ SEZ along with SEEPZ SEZ Residential Complex (Govt. Quarters).

**C) Relevant provision of SEZ Act, 2005 & Rules:**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009.

**D) Other information:**

The existing security contract was awarded to M/s. Singh Intelligence Security Pvt. Ltd. vide work order no. SEEPZ-SEZ:EST:TSS:95:2018-19:24655 dt. 11.10.2018 for a period of one year on 11.10.2018 for Rs. 37,28,200/- per month i.e. Rs. 4,47,38,400/- for a year.

Keeping in view the security of the Zone as well as Quarters, the existing contract was subsequently extended till the finalization of the new agency vide letter dt. 09.12.2019 for a further period of one month beyond 30.11.2019. However, the Authority felt that on expiry of the existing agencies, rather than giving extension, fresh tender needs to be called for.

Accordingly, the Authority in its 38<sup>th</sup> meeting held on 28.11.2019 directed to initiate action and made efforts to identify the agency/service provider on GeM portal. Accordingly, the tender has been processed on GeM portal on 04.12.2019 and the opening of tender was on 16.12.2019. In response to the tender, 29 agencies have participated. On scrutiny of the technical bids through Gem portal, it's observed that 29 agencies have been qualified technically and found eligible. Therefore the financial bid was opened on 24.12.2019.

On opening of financial bid it's found that there were 25 bidders of L1 category i.e. lowest bidder, in which M/s. Singh Intelligence Security Pvt. Ltd., the existing agency, had also participated and was one among the lowest bidder. Therefore the office constituted a Committee to obtain a report on the performance of M/s. Singh Intelligence Security (P) Ltd., w.r.t. parameters related to Maintenance of discipline, Maintenance of Uniform, Usage and maintenance of the security equipment, Timely reporting on duty, Courteousness towards people, Minor inspection of person/vehicle, General decorum, Attentiveness, Proficiency in communication, Effectiveness and efficiency in providing services, Health condition, Monitoring the safety of the Zone, Overall satisfactory etc.

The Committee has examined the performance of the security agency on the basis of above parameters and is of the view that the overall performance of the security agency is found satisfactory and nothing adverse has been noticed so far in this regard during the contract period. Also, report was obtained from Trade Association, on the overall satisfaction of the said agency.

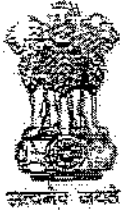
Therefore the proposal for awarding the contract to the lowest bidder viz. M/s. Singh Intelligence Security Pvt. Ltd., for a period of one year w.e.f. 01.01.2020 for Rs. 31,09,129/- per month i.e. Rs. 3,73,09,551/- for a year is placed before the Authority for approval.

**E) Recommendation :-**

The proposal for Hiring Security Services for SEEPZ SEZ along with SEEPZ SEZ Residential Complex (Govt. Quarters) to M/s. Singh Intelligence Security Pvt. Ltd for a period of one year w.e.f. 01.01.2020 for Rs. 31,09,129/- per month i.e. Rs. 3,73,09,551/- per year is submitted before the Authority for consideration.

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भारत सरकार  
GOVERNMENT OF INDIA

वाणिज्य और उद्योग मंत्रालय  
Ministry of Commerce & Industry

विकास आयुक्त का कार्यालय  
Office of the Development Commissioner

सीज़ विशेष आर्थिक क्षेत्र  
SEEPZ SPECIAL ECONOMIC ZONE

अंधेरी (पूर्व), मुंबई - 400 096.  
Andheri (East), Mumbai - 400 096.

No. SEEPZ-SEZ/ESTATE/TSS/95/2018-19/ 24655

Dated 11/10/2018

To,  
M/s Singh Intelligence Security Pvt. Ltd.,  
MLD Commercial Centre,  
G-3/1, Cross Road, MIDC,  
Andheri (E),  
Mumbai - 400 093

Sub: Work Order for providing security services for SEEPZ-SEZ  
along with SEEPZ-SEZ Residential Complex (Govt. Quarters).

Sir,

Please refer to your quotation dated 13/08/2018 for providing security services  
for subject work.

In this connection, this is to inform that your quotation for Rs. 37,28,200/-  
(Rupees Thirty Seven Lakh Twenty Eight thousand Two hundred) per month has  
been approved by the Competent Authority on following terms and conditions:-

1. The contract will be awarded initially for a period of 01 year from execution  
of the work. However the first three months will be treated as a trial period. If  
the performance is found satisfactory during the period, the contract will be  
firmed up on yearly basis including the first three months of trial period,  
otherwise the same will terminated without any notice.
2. M/s Singh Intelligence Security Pvt. Ltd. will deposit 10% of the total contract  
cost of 01 year as Security Deposit / PGD, which will be refunded after  
deduction of dues if any on completion of contract period and after 90 days  
without any interest. Security Deposit / PGD should be in the form of  
Demand Draft / Pay Order / Bankers' Cheque or Bank Guarantee drawn from  
any Scheduled / Nationalized Bank in favor of SEEPZ SEZ Authority Fund  
payable at Mumbai within 10 (Ten) days from the execution of the work.

ई-मेल / E-mail : dcseepz-mah@nic.in  
वेबसाइट / Website : www.seepz.gov.in

Page 1 of 11  
फैक्स : 28291385 / 28291754  
Fax : 28291385 / 28291754

सीज़ विशेष आर्थिक क्षेत्र के बढ़ते कदम - राजभाषा के संग

3. Income Tax will be deducted at source (TDS) as per prevailing Income Tax Laws and certificate to this effect which shall be provided to M/s Singh Intelligence Security Pvt. Ltd. by the SEEPZ-SEZ Authority.
4. The security guards provided by M/s Singh Intelligence Security Pvt. Ltd. will be deemed to its employees.
5. The SEEPZ-SEZ Authority shall not be responsible for any of the statutory liabilities or otherwise under any law that may arise concerning service of the security guards provided by M/s Singh Intelligence Security Pvt. Ltd.
6. M/s Singh Intelligence Security Pvt. Ltd. will provide the security services on 24-hrs basis every day and working hours will be 8 hours per shift.
7. The height of security guards must be 5.5 with sound health and age limit should be 18 to 45 years old only. However the upper age limit for ex-servicemen shall be 50 years.
8. The educational qualification of security person should not be less than 10<sup>th</sup> Std. pass.
9. The security personnel should have knowledge of security and related equipments of at least three years experience in the different security works.
10. M/s Singh Intelligence Security Pvt. Ltd. will observe and comply with all the laws, rules, enactments and guidelines including without limitation, Contract Labour (Regulation & Abolition) Act 1970, Industrial Dispute Act, 1947, minimum Wages Act, Payment of Bonus Act, Employees Provident Funds Act, Employees State Insurance Act, Payment of Gratuity Act and other relevant Acts/Rules, which are in force from time to time or which may come in force in future, as may be applicable to it and its personnel who are deployed at SEEPZ-SEZ Authority. M/s Singh Intelligence Security Pvt. Ltd. will at all the times held SEEPZ-SEZ Authority harmless and effectively indemnified against any claims that may rise out of such non-compliance of applicable laws. This clause shall survive with the termination of agreement. Furthermore, M/s Singh Intelligence Security Pvt. Ltd. will at all the time be and remain the employees of M/s Singh Intelligence Security Pvt. Ltd. The personnel/employees of M/s Singh Intelligence Security Pvt. Ltd. will in no sense be considered employees or agents of the SEEPZ-SEZ Authority, not shall they be entitled to or eligible by reason of the contractual relationship created by agreement, to participate in any benefits or privileges given or extended by the SEEPZ-SEZ Authority to its employees. M/s Singh Intelligence Security Pvt. Ltd. will be fully responsible for their wages.

*Handwritten signature*  
10/10/18

17. M/s Singh Intelligence Security Pvt. Ltd. agrees to be fully responsible for the diligent performance of duties by its employees and for their good conduct and behavior. M/s Singh Intelligence Security Pvt. Ltd. agrees to be solely liable for any injury sustained by its employees and cover them under proper insurance policy.
18. In the event, Ex-servicemen guards not available for deployment, in that case, trained Civilian Guards may be deployed in vacant place of Ex-servicemen guards subject to the condition that the said deployment will be only for the period of 1-2 months on each occasion (on temporary basis). However, on completion of the said period, M/s Singh Intelligence Security Pvt. Ltd. will be required to adhere to the terms and conditions of Section-1 of Scope of Work condition No. 1 of the tender notice for providing 70% Ex-servicemen Guards.
19. M/s Singh Intelligence Security Pvt. Ltd. undertakes to depute only such Guards with sound mind and health who are able and proficient to face any emergencies. Furthermore, M/s Singh Intelligence Security Pvt. Ltd. agrees to insure that the personnel deployed by it possess the necessary skills and training to carry out the jobs entrusted to them. M/s Singh Intelligence Security Pvt. Ltd. agrees to ensure that the said personnel are properly dressed in uniforms provided by M/s Singh Intelligence Security Pvt. Ltd. and carry proper identity cards of M/s Singh Intelligence Security Pvt. Ltd. M/s Singh Intelligence Security Pvt. Ltd. agrees to ensure that its employees maintain required discipline and conform to office decorum and etiquette. M/s Singh Intelligence Security Pvt. Ltd. expressly undertakes that it will ensure that the Guards assigned do not consume alcohol while on duty or take drugs or any other stupefying substance at any time so as to affect their performance while on duty and are not suffering from any chronic or infectious diseases. M/s Singh Intelligence Security Pvt. Ltd. will arrange to remove such employees from the location/ premises of SHEPZ-SEZ Authority, who indicate that he/she is.
20. The selection of guards would be based on the experience in handling arms and ammunition specially while serving in the Central/State Govt organization/ High Security Establishments/Industrial location etc.
21. In case, M/s Singh Intelligence Security Pvt. Ltd. fails to provide services of the specified number of security guards within the time limit, apart from forfeiture of EMD, penalty shall be @ Rs. 1000/- per day per person for the delayed period will be imposed.

*Signature*  
10/10/18

Technical (Male/Female) Security Guard - Technical Security Guard preferably should be Ex-Service personnel (from Indian Army/Navy/Air Force) and Paramilitary Forces. They should have knowledge of CCTV and Baggage Scanner. Preference will be given to the candidates who have the certificates related to CCTV and Baggage Scanner as well as knowledge of Computer.

Duty Hours:

Shift 1 (A) = 07:00 hrs. to 15:00 hrs.  
Shift 2 (B) = 15:00 hrs. to 23:00 hrs.  
Shift 3 (C) = 23:00 hrs. to 07:00 hrs.

e) Estimated Manpower requirement is subject to changes, if necessary, at the direction of SEEPZ-SEZ Authority the distribution of work force is also subject to change as required, at the discretion of the concerned officer of the SEEPZ-SEZ Authority.

f) Behavior of Security Guards:

i) M/s Singh Intelligence Security Pvt. Ltd. has to ensure good behavior of his personnel and they shall abstain from taking part in any staff union and association activities/anti establishment activity.

ii) If the services and/ or conduct of any of the security personnel deployed by M/s Singh Intelligence Security Pvt. Ltd. is found to be unsatisfactory, even though he is an Ex-Serviceman / trained person or other, he /she will have to be withdrawn by M/s Singh Intelligence Security Pvt. Ltd. within 24 hours from the campus.

iii) In case the security personnel deployed by M/s Singh Intelligence Security Pvt. Ltd. commit any act of omission or commission constituting misconduct or indiscipline, M/s Singh Intelligence Security Pvt. Ltd. will be liable and responsible to take disciplinary action against the personnel / staff, including suspension, dismissal from service etc. or removal from SEEPZ premises / campus.

iv) All the deployed security personnel must be Physically Fit for performing round the clock security duty at SEEPZ-SEZ. Authority must possess good moral character and should have the basic knowledge of handling First Aid Fire Fighting Appliances.

*R. K. Jaiswal*  
10/10/18



24. Payment, Leaves & Statutory Obligations:

- a) The liable rates payable to M/s Singh Intelligence Security Pvt. Ltd. for security personnel to be deployed viz. No extra amount will be paid by the SEEPZ-SEZ Authority over and above the amount calculated based on the rates quoted by M/s Singh Intelligence Security Pvt. Ltd. and accepted by the SEEPZ-SEZ Authority except when revised due to revision of Minimum Wages by GOI.
- b) M/s Singh Intelligence Security Pvt. Ltd. will be paid on monthly basis for his services. Bill shall be raised by M/s Singh Intelligence Security Pvt. Ltd. in accordance with the agreed upon rates on every 1<sup>st</sup> day of the succeeding month. Payment to M/s Singh Intelligence Security Pvt. Ltd. will be released within 30 working days from the date of acceptance of the bill (if found in order in all respect).
- c) M/s Singh Intelligence Security Pvt. Ltd. will ensure payment of wages to his personnel within the period prescribed under Labour Laws for the purpose through respective Bank Account only.
- d) M/s Singh Intelligence Security Pvt. Ltd. will follow all statutory requirements as per labour laws prevailing during the contract period and will be wholly responsible for breaking any such law. In all cases, applicable EPF & ESI, will be paid and deposited by M/s Singh Intelligence Security Pvt. Ltd. EPF, ESI. The deposit challan of previous month will be submitted with the bill of succeeding month. Service Tax deposit challan shall also be submitted every after six month and before release of PGD / Security Deposit.
- e) In case, M/s Singh Intelligence Security Pvt. Ltd. fails to comply with any statutory obligation under any labour laws, and as a result thereof the SEEPZ-SEZ Authority is put to any loss or obligation, the SEEPZ-SEZ Authority will be entitled to get itself reimbursed out of the bills or the security deposit of M/s Singh Intelligence Security Pvt. Ltd., to the extent of the loss or obligation in terms.
- f) No leave of any kind shall be sanctioned by SEEPZ-SEZ Authority to the security and other personnel. M/s Singh Intelligence Security Pvt. Ltd. will have to maintain sufficient number of leave reserves. M/s Singh Intelligence Security Pvt. Ltd. will be liable to make substitute arrangements, at his own cost, in the case of absence of the security personnel. M/s Singh Intelligence Security Pvt. Ltd. shall provided to men all the security posts and other locations as specified by SEEPZ-SEZ Authority on all days (round the clock) of a year.

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i) That M/s Singh Intelligence Security Pvt. Ltd. will at his own cost, if required, take necessary insurance cover in respect of the aforesaid services rendered to SEEPZ-SEZ Authority and shall comply with the statutory provision of contract Labour (Regulation & Abolition) Act, 1970, employee state insurance act, workman's compensation act, 1923, payment of wages act, 1936, employees provident fund (and miscellaneous provisions) act, 1952, payment of bonus act, 1965, the minimum wages act, 1948, employers liability act, 1938, employment of children act, 1938 and / or any other rules / regulation and / or statutes that may be applicable to them and shall further keep the SEEPZ-SEZ Authority indemnified from all acts of omission, fault, breaches and / or any claim, demand, loss, injury and expense arising out from the no compliance of the aforesaid statutory provision. M/s Singh Intelligence Security Pvt. Ltd.'s failure to fulfill and of the obligations hereunder and / or under the said acts, rules, regulation and / or any bye-laws or rules framed under or any of these the SEEPZ-SEZ Authority will be entitled to recover any of such losses or expense which it may be have suffered or incurred on account of such claims, demands, loss or injury from M/s Singh Intelligence Security Pvt. Ltd. monthly payments.

j) Private Security Regulation Act 2005 will be adhered to.

k) All disputes arising out of or any in connection with this agreement or concerning thereto shall be deemed to have arisen in Mumbai and fall within the jurisdiction of Courts in Mumbai.

l) The final agreement between SEEPZ-SEZ Authority and M/s. Singh Intelligence Security Pvt. Ltd. is being prepared and will be finalized within 30 days from execution of work.

26. Cancellation / Rejection / Termination / Extension of Contract:

a) If, M/s Singh Intelligence Security Pvt. Ltd will desire an extension of the time for completion of the work on the ground of his having been unavoidably hindered in its execution or on any other ground, he shall apply in writing to the Estate Manager, SEEPZ-SEZ Authority before the expiration of the period stipulated in the tender or before the expiration of 30 days from the date on which he was hindered as aforesaid or on which the case for asking for extension occurred, which is earlier ever and the Estate Manager, SEEPZ-SEZ Authority may, if, in his opinion, there are reasonable grounds for granting an extension, grant such extension as he thinks necessary or proper. The decision of the Estate Manager, SEEPZ-SEZ Authority in this matter shall be the final. Also if the zone Administration wishes to extend the Security Services contract, the same will be done at the same rate as approved under the tender clause.

*[Handwritten Signature]*  
10/10/18



भारत सरकार / Government of India,  
वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry  
सीज़न - विशेष आर्थिक क्षेत्र प्राधिकरण / SEEPZ-Special Economic Zone Authority  
अंधेरी (पूर्व), मुंबई - 400 096/ Andheri (East), Mumbai - 400 096  
टेलि / Tel.: 022-28294719 फैक्स / Fax: 28291385  
ई-मेल / E-mail: dcseepz-mah@nic.in, वेबसाइट / Website: www.seepz.gov.in



No. SEEPZ-SEZ/ESTATE/TSS/95/2018-19/24655

Dated 05/12/2019

To,  
M/s Singh Intelligence Security Pvt. Ltd.,  
MLD Commercial Center,  
G-3/1, Cross Road A,  
MIDC, Andheri (E),  
Mumbai - 400093

Sub: Renewal of Work Order for providing security services for  
SEEPZ-SEZ along with SEEPZ Residential Complex (Govt.  
Quarters)-reg.

Gentlemen,

Please refer to your letter dated 30/09/2019 on the aforesaid subject and to  
inform you that the Competent Authority has granted approval for further period of  
one month beyond 30/11/2019 on same rate and terms and conditions of the  
Work Order No. SEEPZ-SEZ/ESTATE/TSS/95/2018-19/24655 dated 11/10/2018.

Yours sincerely,

(Raju Kumar)

Asstt. Development Commissioner

Copy to:

1. Estate Manager, SEEPZ-SEZ Authority
2. Security Officer, SEEPZ-SEZ
3. Billing Section, SEEPZ-SEZ



Bid Number: GEM/2019/B/450724  
Dated: 04-12-2019

**Bid Document**

**Bid Details**

Bid End Date/Time	16-12-2019 14:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Commerce And Industry
Department Name	Department Of Commerce
Organisation Name	Special Economic Zones
Office Name	Office Of The Development Commissioner
Item Category	Security Manpower Service , Security Manpower Service , Security Manpower Service , Security Manpower Service
Contract Period	12 Month(s)
Project Experience Required	Yes
MSE Exemption For Years Of Experience And Turnover	Yes
Startup Exemption For Years Of Experience And Turnover	No
Document required from seller	Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover
Bid to RA enabled	No

**Security Manpower Service ( 64 )**

**Technical Specifications**

Specification	Values
Category of Personnel	Ex-Serviceman
Working Days in a Week	7

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Personnel Needed of	Additional Requirement



			above mentioned technical specification	
1	Snehal Chandrakant Bawane	400096, Office of the Development Commissioner, SEEPZ-Special Economic Zone, MIDC Central Road, Andheri (EAST)	64	<ul style="list-style-type: none"> <li>• Number of Service Days in a Month : 26</li> <li>• Minimum Wage per Shift (Including PF, ESI, EDLI, PF Admin Charges and other Allowances if any) in INR : 1034</li> </ul>

### Security Manpower Service ( 14 )

#### Technical Specifications

Specification	Values
Category of Personnel	Security Guard Female
Working Days in a Week	7

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Personnel Needed of above mentioned technical specification	Additional Requirement
1	Snehal Chandrakant Bawane	400096, Office of the Development Commissioner, SEEPZ-Special Economic Zone, MIDC Central Road, Andheri (EAST)	14	<ul style="list-style-type: none"> <li>• Number of Service Days in a Month : 26</li> <li>• Minimum Wage per Shift (Including PF, ESI, EDLI, PF Admin Charges and other Allowances if any) in INR : 1034</li> </ul>

### Security Manpower Service ( 6 )

#### Technical Specifications

Specification	Values

Category of Personnel	CCTV Operator
Working Days In a Week	7

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Personnel Needed of above mentioned technical specification	Additional Requirement
1	Snehal Chandrakant Bawane	400096, Office of the Development Commissioner, SEEPZ-Special Economic Zone, MIDC Central Road, Andheri (EAST)	6	<ul style="list-style-type: none"> <li>Number of Service Days in a Month : 26</li> <li>Minimum Wage per Shift (Including PF, ESI, EDLI, PF Admin Charges and other Allowances if any) in INR : 1034</li> </ul>

**Security Manpower Service ( 14 )**

**Technical Specifications**

Specification	Values
Category of Personnel	Baggage Inspector
Working Days in a Week	7

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Personnel Needed of above mentioned technical specification	Additional Requirement
1	Snehal Chandrakant Bawane	400096, Office of the Development Commissioner, SEEPZ-Special Economic Zone, MIDC Central Road, Andheri (EAST)	14	<ul style="list-style-type: none"> <li>Number of Service Days in a Month : 26</li> <li>Minimum Wage per Shift (Including PF,</li> </ul>

				ESI, EDLI, PF Admin Charges and other Allowances if any) In INR : 1034
--	--	--	--	---

**EMD Detail**

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	745760

**ePBG Detail**

Advisory Bank	State Bank of India
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	3

**Note:**

1. EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

2. EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.  
Beneficiary:

**Stenographer Gr. II**

Office Of The Development Commissioner, Department of Commerce, Special Economic Zones, Ministry of Commerce and Industry  
(Snehal Chandrakant Bawane)

**Splitting**

Bid splitting not applied.

**Buyer Specific Additional Terms and Conditions**

1. The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The services for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 100%

Notification No.and date : 18/2017 dated 05/07/2017

2. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
4. Escalation Matrix For Service Support ; Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
5. ISO 9001: The bidder must have ISO 9001 certification.
6. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

This Bid is governed by the General Terms and Conditions, conditons stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

---Thank You---



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BID AWARDED











## 1. BID DETAILS





## 2. [REDACTED]

## List Of Sellers Participated

S. No.	Seller Name	Participated On	EMD Status
1	ISHA PROTECTIONAL SECURITY GUARD PRIVATE LIMITED	06-12-2019 17:05:30	MSME <a href="#">↓</a> (/bidding/buyer/downloadfile_individual_msme) Exempted
2	GARUDA SECURITY SERVICES Watch listed	09-12-2019 15:08:38	MSME <a href="#">↓</a> (/bidding/buyer/downloadfile_individual_msme) Exempted
3	HINDUSTAN HOSPITALITY MANAGER	07-12-2019 00:10:10	MSME <a href="#">↓</a> (/bidding/buyer/downloadfile_individual_msme) Exempted
4	Squad 7 Security and Allied Services	09-12-2019 15:14:50	MSME <a href="#">↓</a> (/bidding/buyer/downloadfile_individual_msme/1500052) Exempted
5	SHWETA SECURITY AND MANAGEMENT SERVICES (OPC) PRIVATE LIMITED	04-12-2019 18:24:25	MSME <a href="#">↓</a> (/bidding/buyer/downloadfile_individual_msme/1500052) Exempted
6	SMART SECURITY SERVICES	15-12-2019 14:38:12	MSME <a href="#">↓</a> (/bidding/buyer/downloadfile_individual_msme) Exempted

7	Om Security and Cleaning Services	14-12- 2019 13:04:12	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
8	Siddharth Security & Detective Force	09-12- 2019 18:26:21	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
9	RAKSHAK INDUSTRIAL SECURITY AGENCY PRIVATE LIMITED	05-12- 2019 15:51:26	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b>
10	TRING DETECTIVES AND SECURITY SOLUTION PRIVATE LIMITED	16-12- 2019 13:41:24	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b>
11	R. S. GROUP	06-12- 2019 15:16:48	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b>
12	Rekha Corporation	06-12- 2019 12:04:14	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b>
13	DEVANSHI SECURITY AND MANAGEMENT SERVICE(OPC) PRIVATE LIMITED	05-12- 2019 12:25:04	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
14	ADMIRE BUSINESS SOLUTIONS PRIVATE LIMITED	12-12- 2019 18:13:00	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
15	EMKAY SECURITAS	06-12- 2019 13:20:40	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>

16	SINGH INTELLIGENCE SECURITY PRIVATE LIMITED	16-12- 2019 12:17:47	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
17	J B SECURITY SERVICES	07-12- 2019 10:24:32	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b>
18	KDS INTERNATIONAL PRIVATE LIMITED	14-12- 2019 11:43:09	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b>
19	SHARP THRILL INVESTIGATION & FLINT FORCE PRIVATE LIMITED	05-12- 2019 11:12:09	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
20	VAISHALI SECURITY INVESTIGATION PRIVATE LIMITED	04-12- 2019 18:43:47	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
21	ADVANCE HIGH TECH SECURITY	06-12- 2019 13:06:03	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
22	HOME SECURITY FACILITY SERVICES PRIVATE LIMITED	14-12- 2019 15:12:36	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
23	ARMOUR SECURITY (INDIA) PVT. LTD.	06-12- 2019 16:50:00	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
24	SATYANARAYAN SECURITY FORCE	10-12- 2019 16:59:41	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>
25	CHALLENGER DETECTIVES	12-12- 2019 16:01:08	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b>

26	NEW BHARAT SECURITY AND DETECTIVE SERVICES	14-12- 2019 19:23:52	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b> )
27	NK GLOBAL ALL SERVICES	05-12- 2019 11:12:34	MSME  (/bidding/buyer/downloadfile_individual_msme/1500052 <b>Exempted</b> )
28	LDS GUARDING SOLUTIONS PRIVATE LIMITED	06-12- 2019 12:10:18	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b> )
29	SERVITOR INTELLIGENCE SERVICES	15-12- 2019 20:59:45	MSME  (/bidding/buyer/downloadfile_individual_msme <b>Exempted</b> )

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Advisory: L1 has been selected by the Buyer by "Accept/Reject" option

Advisory: The ePBG request would be initiated by Seller after order placement

#### List Of Technically Qualified Sellers

S. No.	Seller Name	Offered Item	Total Price	Awarded	Detail
1	SINGH INTELLIGENCE SECURITY PRIVATE LIMITED	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail  Buyer Selected
2	ISHA PROTECTIONAL SECURITY GUARD PRIVATE LIMITED	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
3	GARUDA SECURITY SERVICES <a href="#">Watch listed</a>	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
4	HINDUSTAN HOSPITALITY MANAGER	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail



5	Squad 7 Security and Allied Services ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
6	SHWETA SECURITY AND MANAGEMENT SERVICES (OPC) PRIVATE LIMITED ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
7	SMART SECURITY SERVICES ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
8	Siddharth Security & Detective Force ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
9	RAKSHAK INDUSTRIAL SECURITY AGENCY PRIVATE LIMITED ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
10	TRING DETECTIVES AND SECURITY SOLUTION PRIVATE LIMITED ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
11	R. S. GROUP ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
12	Rekha Corporation ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
13	DEVANSHI SECURITY AND MANAGEMENT SERVICE(OPC) PRIVATE LIMITED ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
14	EMKAY SECURITAS ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
15	J B SECURITY SERVICES ①	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail

16	KDS INTERNATIONAL PRIVATE LIMITED ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
17	SHARP THRILL INVESTIGATION & FLINT FORCE PRIVATE LIMITED ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
18	VAISHALI SECURITY INVESTIGATION PRIVATE LIMITED ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
19	ADVANCE HIGH TECH SECURITY ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
20	ARMOUR SECURITY (INDIA) PVT. LTD. ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
21	SATYANARAYAN SECURITY FORCE ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
22	CHALLENGER DETECTIVES ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
23	NEW BHARAT SECURITY AND DETECTIVE SERVICES ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
24	NK GLOBAL ALL SERVICES ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail
25	SERVITOR INTELLIGENCE SERVICES ❶	Item Categories : Security Manpower Service	₹ 37309550.68	L1	Detail

26	ADMIRE BUSINESS SOLUTIONS PRIVATE LIMITED	Item Categories : Security Manpower Service	₹ 37315873.80	L2	Detail
27	HOME SECURITY FACILITY SERVICES PRIVATE LIMITED	Item Categories : Security Manpower Service	₹ 37330971.85	L3	Detail
28	Om Security and Cleaning Services	Item Categories : Security Manpower Service	₹ 37334843.15	L4	Detail
29	LDS GUARDING SOLUTIONS PRIVATE LIMITED	Item Categories : Security Manpower Service	₹ 37334843.15	L5	Detail

### Create Order

Go to Order page ([https://mkp.gem.gov.in/purchase/511687732532456/checkouts/process\\_demand](https://mkp.gem.gov.in/purchase/511687732532456/checkouts/process_demand))

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**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
MUMBAI**

\*\*\*\*\*

**AGENDA ITEM NO. 03**

**A) Proposal:**

AMC for Pest Control in SEEPZ SEZ Zone and Residential Complex.

**B) Specific issue on which decision of Authority is required:**

Approval for AMC for Pest Control.

**C) Relevant provision of SEZ Act, 2005 & Rules:**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009.

**D) Other information:**

The existing contract for AMC of Pest Control was awarded to M/s .NPCD for a period of one year on 09.03.2018.

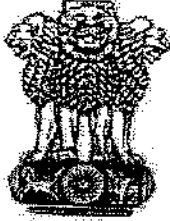
Keeping in view of the upkeep of the Zone as well as Quarters the existing contract was subsequently extended till the finalization of the new agency vide letter dt. 05.08.2019. However, the Authority felt that on expiry of the existing agencies, rather than giving extension, fresh tender needs to be called for.

Accordingly, the Authority initiated action and made efforts to identify the agency/service provider in GeM portal. Tender was processed on GeM portal on 14.11.2019 and the tender was opened on 25.11.2019. In response to the tender, 07 agencies had participated. On scrutiny of the technical bids on 17.12.2019, it was observed that 05 agencies qualified technically and found eligible. Accordingly the financial bid was opened on 18.12.2019. On examination of financial bids on the GeM portal, the lowest bidder was found suitable among all bidders as L1 i.e. M/s. Pest Relief (India) Private Limited who had quoted Rs. 275049.13/- for a year.

**E) Recommendation:**

The proposal for awarding the AMC of Pest Control to M/s. Pest Relief (India) Private Limited for Rs. 2,75,049/- for a year is submitted before the Authority for consideration.

\*\*\*\*\*



सत्यमेव जयते

सरकार भारत / GOVERNMENT OF INDIA,  
सीएज - विशेष आर्थिक क्षेत्र प्राधिकरण/ SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY,  
अंधेरी (पूर्व), मुंबई - 400 096 / ANDHERI (EAST), MUMBAI - 400 096.  
दूरभाष / Tel : 022-28294770 / 28294799. फॅक्स / Fax: 022-28291754.  
ई-मेल / E-mail : dcesepz-mah@nic.in. वेबसाइट / Web-site : www.seepz.gov.in

SEEPZ-SEZ/ESTATE/PCS/306/2017-18/06099

09.03.2018

To,

National Cooperative Construction and  
Development Federation of India Limited  
3<sup>rd</sup> floor, BFC Building,  
SEEPZ-SEZ, Andheri East,  
Mumbai-400096.

Sub: - Pest Control Services for Residential quarters and BFC-building, Service  
Centre building & Gate No. 1, 2 & 3 reg....


Sir,

I am directed to refer to your letter no. NFCD/MUM/SEEPZ-2018-  
19/1253 dated 20.02.2018 and to convey the approval of the Competent  
Authority of SEEPZ SEZ Authority for awarding the contract of Pest Control  
Service to M/s. Pepsopp Control Services for the year 2018-19.

A copy of work order issued to M/s. Pepsopp Control Services may also be  
forwarded to this office for record purpose.

This issues with the approval of Chairperson, SEEPZ-SEZ Authority.

Yours faithfully,

  
(Mahesh Yadav)  
Estate Manager/DDC  
SEEPZ-SEZ Authority

Copy To: 1) Shri. G.S. Bhandari, Assistant, SEEPZ SEZ  
2) Smt. Rekha Nair, Assistant, SEEPZ SEZ



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**भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित**  
**National Cooperative Construction and Development**  
**Federation of India Limited**  
( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andheri, (East) Mumbai - 400 096.  
(O) Tel. 022 2629 0012 Mobile : 098702 92231.E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUMN23635D / GST No 27AABAN3780E1ZN

**WORK ORDER NO. NFC D/MUM/SEEPZ/AMC-055/2017-18/1380**

DT-14.03.2018

To,

**M/s. PEPCOPP PEST CONTROL SERVICES PVT. LTD.**  
317, Hariom Plaza, 3<sup>rd</sup> Floor,  
M.G Road, Borivali ( E ),  
MUMBAI-400066

**Subject :** AMC for Pest Control Service in various locations in Residential quarters and Building Facility Centre, Service Centre Building & Security Gate No.1,2& 3 in SEEPZ-SEZ Authority Andheri (E) Mumbai-400 096

**Reference:**

- |   |               |
|---|---------------|
| i) Tender submitted by you and Technical bid opened | dt.29.01.2018 |
| ii) Financial bid opened                            | dt.29.01.2018 |
| iii) Your letter                                    | dt.20.02.2018 |

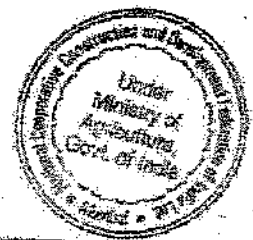
**Gentlemen,**

Your tender for the subject work, submitted by you on 29.01.2017 is hereby accepted for and on behalf of the SEEPZ-SEZ for Rs.5,75,800.00 (Rupees Five lakh, seventy five thousand, eight hundred only) as per schedule of quantities enclosed.

Shri Ajit sahu, Electrical Engineer (EE), NFC D will be the Engineer in charge for this work under overall control of the undersigned. You are requested to contact the Engineer in charge for taking possession of site, commencing the work and for further instruction in this matter.

**The acceptance is subject to the following terms and conditions:**

You are requested to obtain necessary work permit from the Competent Authority through Engineer before commencing the work.







भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित  
National Cooperative Construction and Development  
Federation of India Limited

( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

3rd Floor, Business Facilitation Center, Seena Bax Authority, Andheri, (East) Mumbai - 400 086.

(O) Tel. 022 2829 8012 Mobile : 098702 92231 E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUMN23635D / GST No 27AABAN3790E1ZN

2. You are requested to start the work from 15.03.2018; the entire work shall be carried out by you in accordance with the conditions and specifications stipulated in the tender documents issued to you. Period of the contract is 12 month from 15.03.2018.

3. In terms and condition of tender, you are required to deposit an amount of Rs.28,790.00 (Rupees twenty eight thousand seven hundred ninety only) against irrevocable Performance Guarantee, which is in addition to other deposits mention elsewhere in the contract for proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within 15 days of issue of this letter.

The Performance Guarantee shall be valid up to the stipulated date of completion plus 60 days from the date of issue of this letter. Extension of period if any and refund of the guarantee shall be as per relevant terms and conditions of contract.

The amount of EMD of Rs.28,904.00 submitted by you shall be refunded after receipt of Performance Guarantee.

4. The Security Deposit @ 2.5 % of gross value of work shall be retained from your running bill for this work.

5. The work shall be carried out strictly in accordance with the terms, conditions and specifications as stipulated in the tender documents, in the approved workmanlike manner and as per standard practice. Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. as mentioned in the tender and/or conforming to relevant Indian Standard Specifications (Latest revision) wherever applicable and approved by the Engineer.

6. You shall employ & maintain qualified Supervisors on the job at all times. You shall also bring to site and deploy such machineries and equipment's as necessary for the satisfactory completion of the work.

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**NFCO**

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भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित  
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(O) Tel. 022 2829 0012 Mobile : 098702 92231 E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUMN23635D / GST No 27AABAN3780E1ZN

7. During the period of this work order, you are requested to furnish the copy of latest Income Tax return / Audited profit and loss statement by licensed Chartered Accountant, for financial year, as applicable.

8. As per instructions of Ministry of Finance, a recovery of Income Tax @ 2% and surcharge thereon (@ as prescribed by the Ministry of Finance from time to time) of gross value of work done, will be made from all the bills in respect of this work and the amount so recovered will be credited to the Income Tax Authorities and a certificate for the amount so credited will be issued by NFCO

9. Labour Welfare Cess as applicable will be deducted from your bills at the rate notified by the Government of Maharashtra from time to time and certificate to this effect will be issued by the Pay and Accounts Officer, NFCO.

10. You shall follow all safety rules & security procedure that are in vogue and applicable during execution of work.

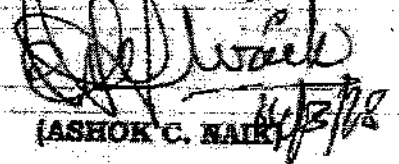
11. You are required to acknowledge the receipt and confirm the acceptance of this work order within three days from the date of receipt of the work order.

12. You have to Empanel your firm with NFCO.

13. Penalty applicable as per terms & conditions of contract.

Thanking you,

Yours faithfully,

  
(ASHOK C. NAIR)

Encl. : Schedule of Quantities

(NFCO OF INDIA LTD)

Copy forwarded to:

Estate Manager (DDC), SEEPZ-SEZ Authority, Mumbai

- 3 -



GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE AND INDUSTRY  
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
ANDHERI (E), MUMBAI - 400 096

\*\*\*\*\*

F. No. SEEPZ-SEZ/ESTATE/PCSP/40/2019-20/15457

5<sup>th</sup> July 2019

To,  
M/s. National Co-operative Construction  
Development Federation of India Ltd.,  
2<sup>nd</sup> Floor, BFC Building,  
SEEPZ SEZ Andheri (E)  
Mumbai 400 096.

Sub: Extension AMC for Pest Control Services in various locations in Residential Quarters as well as BFC, Service Center Building and Security Gate 1, 2 and 3 in SEEPZ-SEZ.

Gentlemen,

Please refer to the work order no. SEEPZ-SEZ/ESTATE/PCS/306/2017-18/06096 dated 09.03.2018.

In this connection, we write to inform you that your Contract has been extended till finalization of new Contract with same Scope of work, Terms & Conditions and Same Cost.

A copy of extension letter being issued by M/s. NCFD in respect of M/s. Pepsop Pest Control Services Pvt. Ltd. may be forwarded to this office for record purpose.

Yours faithfully,

*Ashish*

5/8/19

(Ashish Mishra)  
Estate Manager,  
SEEPZ-SEZ Authority

Copy to:

- 1) Purchase and Sale Section, SEEPZ-SEZ
- 2) Security Section, SEEPZ-SEZ
- 3) Caretaker Section, SEEPZ-SEZ



Bid Number: GEM/2019/S/423512  
Dated: 14-11-2019

**Bid Document**

**Bid Details**

Bid End Date/Time	25-11-2019 13:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Commerce And Industry
Department Name	Department Of Commerce
Organisation Name	Special Economic Zones
Office Name	Office Of The Development Commissioner
Item Category	Pest Control Service
Contract Period	12 Month(s)
Average Turnover (Last 3 Years)	1.7534382012 Lakh (s)
Project Experience Required	Yes
MSE Exemption For Years Of Experience And Turnover	Yes
Startup Exemption For Years Of Experience And Turnover	No
Document required from seller	OEM Authorization Certificate,OEM Annual Turnover
Bid to RA enabled	No

**Pest Control Service ( 36 )**

**Technical Specifications**

Specification	Values
Service Type	General Pests/Insects Control , Rodent Control , Termite Control , Vector Control (Mosquitoes/Flies)
Type of Area	Indoor , Outdoor

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Frequency of Service	Additional Requirement

			(During The Contract Period) of above mentioned technical specification	
1	Rajesh Kumar	400096, Office of the Development Commissioner, SEEPZ-Special Economic Zone, MIDC Central Road, Andheri (EAST)	36	• Area to be Serviced (in sq. feet) : 95503.17

#### EMD Detail

Required	No
----------	----

#### ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	2.00
Duration of ePBG required (Months).	2

1. EMD & Performance security should be in favour of Beneficiary, wherever it is applicable. Beneficiary:

**Assistant Development Commissioner  
Office Of The Development Commissioner, Department of Commerce, Special Economic Zones, Ministry of Commerce and Industry  
(Raju Kumar)**

#### Splitting

Bid splitting not applied.

#### Buyer Specific Additional Terms and Conditions

1. The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The services for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 100%

Notification No. and date : 18/2017 dated 05/07/2017

2. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

4. Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of

Telephone Numbers for Service Support.  
5. ISO 9001: The bidder must have ISO 9001 certification.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

**--Thank You--**

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## 1. BID DETAILS

## 2. TECHNICAL EVALUATION

## List Of Sellers Participated

S. No.	Seller Name	Participated On	Status	View	Download   Offered Product
1	G D PEST CONTROL PRIVATE LIMITED	16-11-2019 21:46:43	Qualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )
2	AMAN PEST CONTROL	25-11-2019 10:55:28	Qualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )
3	Exterminators	14-11-2019 16:21:50	Qualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )
4	SURYANSH ENERTECH PRIVATE LIMITED	14-11-2019 16:48:14	Disqualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )
5	INDIAN PEST CONTROL COMPANY	23-11-2019 18:05:40	Qualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )
6	dynamic pest and rodent control	23-11-2019 17:29:34	Disqualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )
7	PEST RELIEF (INDIA) PRIVATE LIMITED	20-11-2019 14:30:24	Qualified	<a href="#">View</a>	Bid Document ( <a href="https://bidplus.gem.gov.in/bidplus">https://bidplus.gem.gov.in/bidplus</a> )



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Advisory: The ePBG request would be initiated by Seller after order placement

#### List Of Technically Qualified Sellers

S. No.	Seller Name	Offered Item	Total Price	Awarded	Detail
1	PEST RELIEF (INDIA) PRIVATE LIMITED	Item Categories : Pest Control Service	₹ 275049.13	L1	Detail 
2	Exterminators	Item Categories : Pest Control Service	₹ 309430.27	L2	Detail
3	G D PEST CONTROL PRIVATE LIMITED	Item Categories : Pest Control Service	₹ 378192.55	L3	Detail
4	AMAN PEST CONTROL	Item Categories : Pest Control Service	₹ 412573.69	L4	Detail
5	INDIAN PEST CONTROL COMPANY	Item Categories : Pest Control Service	₹ 446954.84	L5	Detail

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**GOVERNMENT OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

\*\*\*\*\*

**AGENDA ITEM NO. 04**

**A) Proposal:**

AMC for Passenger and Freight lifts installed at all SDFs & G & J Bldgs.

**B) Specific issue on which decision of Authority is required:**

Approval for AMC for Passenger and Freight lifts installed at all SDFs and G & J Bldgs.

**C) Relevant provision of SEZ Act, 2005 & Rules:**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009.

**D) Other information:**

The contract for AMC for Passenger and Freight lifts installed at all SDFs & G & J Bldgs was awarded to M/s. NFCD for a period of one year vide Work order No. SEEPZ SEZ:EST:Lifts:409:2016-17:06922 dt 20.03.2018.

Keeping in view the exigency for operation of the Passenger & freight lift of all the locations, the existing contract needed to be extended till the finalization of the new agency and according subsequent extension was granted till the finalization of the new agency vide letter dt. 05.04.2019. However, the Authority felt that on expiry of the existing agencies, rather than giving extension, fresh tender needs to be called for.

Accordingly, the Authority initiated action and made efforts to identify the agency/service provider in GeM portal. However, no service provider was available on GeM portal, hence Authority has initiated action for open tendering. Accordingly, the tender was issued vide notice dated 06.11.2019. The last date of bid submission was 28.11.2019. In response to NIT, 04 agencies had participated. On scrutiny of the technical bids, the Committee observed that 03 agencies have been technically qualified and found eligible for opening of the financial bid. Accordingly Committee unanimously decided to open financial bid on 02/12/2019. On examination of the financial bids, the Committee unanimously recommended award of the contract to the lowest bidder among all bidders (L1) i.e. to M/s. Jay Bhagwan Elevators Pvt. Ltd., for a yearly contract of Rs. 32,03,858/-.

**E) Recommendation :**

The proposal of engaging the new agency viz. M/s. Jay Bhagwan Elevators Pvt. Ltd. for AMC for Passenger and Freight lifts installed at all SDFs and G & J Bldgs., on a yearly basis for Rs. 32,03,858/- is submitted before the Authority for consideration.

\*\*\*\*\*





सत्यमेव जयते

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सरकार / GOVERNMENT OF INDIA.  
सीएच - विशेष आर्थिक क्षेत्र प्राधिकरण/ SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY,  
अंधेरी (पूर्व), मुंबई - 400 096 / ANDHERI (EAST), MUMBAI - 400 096  
दूरभाष / Tel: 022-28294770 / 28294799 फ़ैक्स / Fax: 022-28291754,  
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SEEPZ-SEZ/ESTATE/LIFTS/409/2016-17/06922

20.03.2018

To,

National Cooperative Construction and  
Development Federation of India Limited.,  
3<sup>rd</sup> floor, BFC Building,  
SEEPZ-SEZ, Andheri East,  
Mumbai-400096.

Sub: - Annual Maintenance Contract for lifts reg.

Sir,

I am directed to refer to your letter no. NCFD/MUM/SEEPZ/2017-18/1201 dated 08.02.2018 and to convey the approval of the Competent Authority of SEEPZ SEZ for awarding the contract of lifts to M/s. Shri. Siddhivinayaka Enterprises for the year 2018-19.

A copy of work order issued to M/s. Shri. Siddhivinayaka Enterprises may also be forwarded to this office for record purpose.

This issues with the approval of Chairperson, SEEPZ-SEZ Authority.

Yours faithfully,

  
(Mahesh Yadav)  
Estate Manager/DDC  
SEEPZ-SEZ Authority

Copy To: 1) Shri. G.S. Bhandari, Assistant, SEEPZ SEZ.  
2) Smt. Rekha Nair, Assistant, SEEPZ SEZ.



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**भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित**  
**National Cooperative Construction and Development**  
**Federation of India Limited**  
( Regd. Under Ministry of Agriculture, Govt. of India  
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TAN MUMN23635D / GST No 27AABAN3780E1ZN

**WORK ORDER NO. NCFCD/MUM/SEEPZ/AMC-061/2017-18/1285**

**DT: 27.02.2018**

To,  
**M/s. SHRI SIDDHIVINAYAK ENTERPRISES,**  
Deogiri CHS Ltd., OFFICE-31/A/103,  
Chandivali MHADA Colony, Sakinaka  
MUMBAI-400072.

**Subject : Annual Maintenance Contract for Passenger and Freight lifts at  
SEEPZ-SEZ Authority, Andheri (E), Mumbai - 400 096**

**Reference:**

- |   |               |
|---|---------------|
| i) SEEPZ-SEZ/ESTATE/LIFTS/409/2016-17/25003                         | dt.14.12.2017 |
| ii) Tender submitted by you and Technical bid opened                | dt.29.01.2018 |
| iii) Financial bid opened   | dt.29.01.2018 |
| iv) This Office letter No. SEEPZ-SEZ/ESTATE/LIFTS/409/2016-17/04085 | dt.16.02.2018 |

\*\*\*

**Gentlemen,**

Your tender for the subject work, submitted by you on 29.01.2018 is hereby accepted for and on behalf of the SEEPZ-SEZ for Rs.7,64,900.00 (Rupees seven lakh, sixty four thousand, nine hundred only) as per schedule of quantities enclosed.

Shri. Ajit sahoo, Electrical Engineer (EE), NCFCD will be the Engineer in charge for this work under overall control of the undersigned. You are requested to contact the Engineer-in-charge for taking possession of site, commencing the work and for further instruction in this matter.

**The acceptance is subject to the following terms and conditions:**

You are requested to obtain necessary work permit from the Competent Authority through Engineer before commencing the work.

~ 1 ~



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TAN MUMIN23635D / GST No 27AABAN3780E1ZN

2. You are requested to start the work from 01.03.2018; the entire work shall be carried out by you in accordance with the conditions and specifications stipulated in the tender documents issued to you. Period of the contract is 12 month from 1.3.2018.

3. In terms and condition of tender, you are required to deposit an amount of Rs.38,245.00 (Rupees thirty eight thousand two hundred forty five only) against irrevocable Performance Guarantee, which is in addition to other deposits mentioned elsewhere in the contract for proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within 15 days of issue of this letter.

The Performance Guarantee shall be valid up to the stipulated date of completion plus 60 days from the date of issue of this letter. Extension of period if any and refund of the guarantee shall be as per relevant terms and conditions of contract.

The amount of EMD of Rs.17, 000.00 submitted by you shall be refunded after receipt of Performance Guarantee.

4. The Security Deposit @ 2.5 % of gross value of work shall be retained from your running bill for this work.

5. The work shall be carried out strictly in accordance with the terms, conditions and specifications as stipulated in the tender documents, in the approved workmanlike manner and as per standard practice. Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. as mentioned in the tender and/or conforming to relevant Indian Standard Specifications (Latest revision) wherever applicable and approved by the Engineer.

6. You shall employ & maintain qualified Engineers and Supervisors on the job at all times. You shall also bring to site and deploy such machineries and equipment's as necessary for the satisfactory completion of the work.



भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित 27  
National Cooperative Construction and Development  
Federation of India Limited

( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andheri, (East) Mumbai - 400 096.

(O) Tel. 022 2829 0012 Mobile : 998702 92231 E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUMN23635D / GST No 27AABAN3780E1ZN

7. During the period of this work order, you are requested to furnish the copy of latest Income Tax return / Audited profit and loss statement by licensed Chartered Accountant, for financial year, as applicable.

8. As per instructions of Ministry of Finance, a recovery of Income Tax @ 2% and surcharge thereon (@ as prescribed by the Ministry of Finance from time to time) of gross value of work done, will be made from all the bills in respect of this work and the amount so recovered will be credited to the Income Tax Authorities and a certificate for the amount so credited will be issued by NCFD.

9. Labour Welfare Cess as applicable will be deducted from your bills at the rate notified by the Government of Maharashtra from time to time and certificate to this effect will be issued by the Pay and Accounts Officer, NCFD.

10. You shall follow all safety rules & security procedure that are in vogue and applicable during execution of work.

11. You are required to acknowledge the receipt and confirm the acceptance of this work order within three days from the date of receipt of the work order.

12. You have to Empanelment your firm with NCFD.

13. Penalty applicable as per terms & conditions of contract (Enclosed)

Thanking you,

Yours faithfully,

Encl : Schedule of Quantities



(S. J. Savakhande)  
Regional manager

(NCFD OF INDIA LTD)

Copy forwarded to:  
Estate Manager (DDC), SEEPZ-SEZ Authority, Mumbai

## Schedule of Quantities (AMC-LIFT-2017-2018)

Item no	Item Description	Unit	Qty	Rate	Amount
1	Comprehensive maintenance of elevators installed at SEEPZ-SEZ campus, Andheri(East) Mumbai all as per tender specifications & relevant Indian / International Manufacturer's standards of Maintenance as applicable and as directed by Engineer-in-charge.				
1.1	SDF 1 TO 6 And GJ 1 TO 3				
1.1.1	Freight lift 2 T (G+3/G+4 upper floors) at SDF1-6;GJ2-3 SEEPZ-SUZ.	Each Per Month	16	46,400.00	7,42,400.00
2	Periodic testing of safety related features of elevator witnessed by NFCD staff, preparation of test reports counter signed by agency & NFCD staff.				
2.1	Testing of overload indication, alarm and trip system, strain gauges & overload limiting feature etc. at full load dead weight during the 1st & 7th month of the contract & its necessary adjustment for safe use of elevator all as per instruction of Engineer-in-charge.	Each Per once in half year	6	2500.00	15000.00
2.2	Testing measurement & preparation of reports witnessed and counter signed by agency & NFCD staff of brake slippage at full load dead weight during the 1st month of the annual maintenance contract & its necessary adjustment for safe use of elevator all as per instruction of Engineer-in-charge.	Each per year	3	2500.00	7500.00
<b>Total</b>				<b>7,64,900.00</b>	
Rupees in word <b>(SEVEN LAKHS SIXTY FOUR THOUSAND NINE HUNDRED ONLY)</b>					



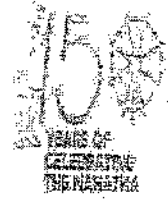
**AJIT SAHOO (ELECTRICAL ENGINEER)**  
**(NFCD OF INDIA LTD)**







भारत सरकार / Government of India,  
वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry,  
सीएफ़ - विशेष आर्थिक क्षेत्र प्राधिकरण / SEEPZ-SEZ Authority,  
अंधेरी (पूर्व), मुंबई / Andheri (E), Mumbai - 400 096  
द्वारा / Tel. : 022-26298719 फ़ैक्स / Fax : 26291385  
ई-मेल / E-mail: ddcseepz-mah@nic.in वेबसाइट / Website: www.seepz.gov.in



No. SEEPZ-SEZ/ESTATE/LIFTS/409/2016-17/07-88/89

Dated: 04/2019

To,  
M/s National Cooperative Construction &  
Development Federation of India Ltd. (NCFDI),  
3<sup>rd</sup> Floor, Business Facilitation Center (BFC),  
SEEPZ-SEZ, Andheri (E),  
Mumbai - 400096

Sub: Extension of period - Annual Maintenance Contract for Passenger  
and Freight Lifts at SEEPZ-SEZ Authority, Andheri (E), Mumbai -  
96.


Gentlemen,

Please refer to your letter dated 01/03/2019 on the aforesaid subject.

In this connection, this is to inform that the Competent Authority in this office has  
granted extension of period for subject work till further orders.

A copy of permission to M/s Shri Siddhivinayaka Enterprises from your side may  
be forwarded to this office for record purpose.

Yours sincerely,

  
574119  
(Ashish Mishra)

I/c. Estate Manager / DDC,  
SEEPZ-SEZ Authority

Copy to:

Smt. Rekha Nair, Assistant, Billing Section, SEEPZ-SEZ.



**ANNEXURE-A**

**NOTICE INVITING TENDER**

**Sub: Annual Maintenance Contract for the goods and passenger lifts for SDF-I to SDF-VI and G&J Complex No. 2&3 in SEEPZ-SEZ Premises for the year 2019 to 2020.**

The SEEPZ-SEZ Authority invites sealed B-2 tenders from reputed, experienced and financially sound contractors.

**(I) IMPORTANT POINTS TO NOTE:**

1.1	Cost of tender documents	Free of Cost.
1.2	Pre-Bid Conference	18/11/2019 at 11:30 hrs in the Conference Hall of SEEPZ Service Centre at 2 <sup>nd</sup> floor.
1.3	Last date of submission of duly filled in tender documents with time (sealed condition)	28/11/2019 till 14:30 hrs.
1.4	Date & Time of opening of tender documents	29/11/2019 at 16:00 hrs. in the Conference Hall of SEEPZ Service Centre at 2 <sup>nd</sup> floor.
1.5	Security Deposit / Performance Guarantee Deposit (PGD) (only for successful bidder)	10% of the total contract value.
1.6	Earnest Money Deposit (EMD)	Rs. 40,000/- (Rupees Forty thousand) shall be drawn in favor of "SEEPZ-SEZ Authority Fund, payable at Mumbai.

**(II) SCOPE OF WORK:**

1. Work Name: Providing annual maintenance contract for the lifts of SDF building No. 1 to SDF building No. 6, & G & J building No. 2 and 3 in SEEPZ-SEZ Premises. [ total 16 no's lifts].

Sr. No.	Buildings	No. of lifts	Type
01.	SDF-1 to SDF-6	12 No's	Goods.



		2 No's	Passenger.
02.	G&J Bldg. No. II & III	2 No's	Goods.
	<b>TOTAL</b>	<b>16 No's</b>	

2. Bidder are advised to inspect the site prior to submission of their tenders in their own interest, so as to assess the quantum of work involved, site condition, personnel/staff requirement, condition of machineries, tools & equipments required for AMC, conveyance facilities, as well as availability of infrastructure etc., so that no dispute on any account will arise during execution of work.
3. It is the responsibility of the contractor to see that the right tools & equipments are used for performing the job from the safety point of view.
4. The successful contractor shall have to carry out day-to-day maintenance of lifts including checking of power supply to lifts.
5. Total no. of lifts may be reduced for the period when the lifts are under replacement or under maintenance guarantee provided for lift.
6. The agency will have to take insurance cover for his personal and SEEPZ-SEZ Authority will not be responsible for any mishap, accidents etc. occurred during operation of lifts.
7. Agency shall have to provide proper uniform with badge to all his personnel.
8. As the lifts are always under use, it is expected that the contractor shall provide mechanic having good experience for the maintenance of the above lifts.
9. The contractor shall engage trained, licensed & skilled personnel for repair/servicing work. They shall be qualified to up-keep the equipment properly adjusted in good working condition & they shall take all reasonable care to maintain the lift with fully comprehensive maintenance.
10. The contractor shall provide the mechanic with all necessary tools & accessories for operation of lifts.
11. Under this contract, it is contractor's responsibility to maintain the lifts in good and safe working condition by replacing all necessary electrical/mechanical/hardware items of the lifts as & when required.
12. All the spare parts should be of high quality. Only genuine original parts shall be used. The contracting agency has to submit the challan duly checked & signed by security official of SEEPZ authorities. Contractor has to use proper Rope oil, Rail oil, Gear oil, Bearing oil and grease for periodic lubrication and overhauling of lifts and he has to maintain the schedule of periodic maintenance in the office for check of in charge of SEEPZ-SEZ Authority.
13. Contractor has to provide rope cleaner and rope lubricating spray to lifts for maintaining the rope in good condition.
14. All parts replaced shall be handed over to SEEPZ-SEZ Authority in case of replacement of the same & record of same shall be kept on separate register by the contractor.

30. Systematically examine & adjust & replace the following components as per requirement: Machine worm gear, thrust bearing, drive sheave, drive sheave bearing, break contacts, lining & components, motor, generator, motor windings, rotating elements, commutator, brushes, brush holders, bearing coils, resistances for operating & motor & magnet frames & other mechanical parts; Controller, selector, trailing cable, leveling devices, R coils, relays, solid state components like PCBs Transformers, Resistors, Condensers, power amplifiers, transformers, contact leads, dashpots, timing devices, steel selector tapes & mechanical & electrical driving equipments, governors, governor sheave, shaft assembly, bearings, contacts & governor jaws. Car & Hall mechanical buttons, car & hall position indicator, hall & car direction indicator & all other car & landing signal fixtures as installed by lift manufacturer. Deflector/secondary sheave, bearing car & counter weight, guide rails & buffers, top & bottom limit switches, governor tension sheave assembly, compensating sheave assembly, car, counter weight guide shoes including rollers & gibs. Interlocks on hoist way doors, hoist way door hangers, guides, automatic power operated door operator, car door hanger, car door contact, safety shoes, load weighing equipment, car frame, car safety mechanism & platform, repairing of collapsible door & bottom sealing etc, cabin & machine room lights/fuses/RCCB/MCCB/micro processor controller etc. Complete VJF drive, controller, rewinding motor, painting of control panel, main pulley, wire ropes, cabin fan, cabin light, Shaft lighting etc.
31. The contractor shall maintain & reasonably supply of genuine spares in its godown. All parts, spares mentioned above shall be handed over to in charge of SEEPZ-SEZ authority in case of replacement of the same.
32. The agency shall provide emergency call back service at no extra charge under this agreement.
33. This call back service will be extended round-the-clock on all working days as well as holidays for all elevators.
34. As per the norms of PWD yearly lift inspection will be carried out by contractor and the fees of lift inspector's visit will be borne by contractor.
35. Mode of measurement: - Contract rate shall be per job per month basis.
36. The work shall be carried out as per the wording of item mentioned in SCHEDULE "A & B" and as per the direction of SEEPZ-SEZ authority.
37. Repairing work shall be carried out as per the instructions of SEEPZ-SEZ authority. The proper safety and fire precaution shall be taken at the time of repair work/Authority will not be responsible for any accident during regular maintenance of lift due to negligence on part of contractor's personnel.
38. Any item other than those mentioned in Schedule-B (Schedule-B contains supply items & replacement of damaged) required for AMC of all the 16 lifts in healthy & operating condition on all working days shall be in the scope contractor and shall be provided by the contractor free of cost.

15. It is the contractor's responsibility to up keep the equipments properly adjusted & shall take all reasonable care to maintain the lifts in proper & safe operation condition. In case contractor finds that a particular lift is not running in safe condition, he shall intimate the in charge of SEEPZ Authority immediately & repair it on top priority. The contractor shall regularly examine, lubricate & adjust the equipment & generally carry out required maintenance in systematic and controlled manner and make arrangement to emergency conditions.
16. Gear oil of lift machine shall be replaced once in AMC Period. The record shall be maintained which will be verified by the SEEPZ-SEZ Authority. The lift mechanic has to examine all the safety devices periodically preferably monthly as required.
17. Certification of completed work is to be done by Engineer-in-Charge for releasing the monthly payment. It is accepted that under this agreement, the contractor has to take care to all lifts in good and safe working condition in all respect by doing proper & systematic maintenance. However, if it is found that because of negligence of the contractor any accident is occurred, SEEPZ-SEZ Authority will not be responsible for the same. The contractor shall have to bear all the consequences for any accidents, if took place during working hrs at site. For all penal action and compensation that will be levied by the authority.
18. The contracting agency has to provide following documents at the end of each month falling which monthly payment shall not be released:
19. Attendance sheet of lift mechanics (Attendance register shall be maintained by the Contractor).
20. Monthly performance report of each lift for the safety point of view.
21. All register and call attended details and repairs thereof.
22. Daily lift performance report by the mechanic who visit to check the performance of lift daily.
23. History sheet of each lift showing the maintenance work done and replacement of parts, overhauling, inspection etc.
24. Customary safety test certificates as per the norms of PWD.
25. The lift shall be kept in perfect working condition for all the working hours.
26. Officers are requested to visit and inspect each and every lifts with make covered under this contract. The submission of tender for accessing the quantum of work & conditions of lifts. Once contract is finalized, the contractor has to carry out the work as per the terms and conditions of contract.
27. In the contract, the following parts of the lifts are covered for repair/replacement as per tender agreement.
28. All wire ropes and chains (where fitted) as often as required to maintain & adequate factor of safety, to equalize the tension on hoisting ropes, repair/replace conductors cables and hoist lift machine room elevator wiring, light diffuser, light bulb, batteries, control panel & its accessories and any other part in order put the lift in proper operation. Furnished lubricants compounded to the lifts.
29. Examined periodically all safety devices and governors & carry out all customary safety test.

**(III) PROCEDURE FOR SUBMISSION OF TENDER:**

1. The tender should be submitted in two bid system i.e. Technical Bid and Financial Bid.

(i) Technical bid should contain the documents required for technical eligibility, as per Annexure - I.

(ii) Financial bid should contain the bid value, as per Annexure - II.

Both sealed envelopes (technical bid + financial bid) should be submitted together in a larger cover with mentioning at the top as "Tender for Annual Maintenance Contract and providing lifeman for operating the lifts in SEEPZ-SEZ premises for SDF-I to SDF-VI, and G & J Complex No.-2 & 1.", addressing to "The Estate Manager, SEEPZ-SEZ Authority, Office of the Development Commissioner, Andheri (East), Mumbai - 400 096."

2. The sealed larger cover mentioned at above, will be received in this office up to 14:30 hrs. on 28/11/2019 by post / courier / personally / through authorized representative or same may be dropped in "Tender Box", which is kept at the Reception Counter at ground floor of the office and take acknowledgment from Assistant Development Commissioner.

3. Tender received late, unsealed and without superscription are liable to be rejected.

4. Tender documents (technical bid) shall be duly signed along with seal of the company / agency and complete in the printed form.

5. Every correction / deletion / addition / overwriting / all pasted shall be signed by the bidder.

6. In complete ambiguous and conditional tenders will not be entertained.

7. The bidder shall submit the certificate of authorization of the Authorized Signatory/ (applicable in case of the association of person / company / partnership firm).

8. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof, or in the event of the absence of any partner. It shall be signed on his behalf by a person holding a power of attorney authorizing him to do so.

9. The bidder should quote the rates in words as well as in figures. If the rates quoted in words, differ from the rate quoted in figures, the lowest of the two will be taken as correct rate.

10. The bidder may represent themselves personally or through authorized representative, if any, at the time of opening of tender. In case of authorized representative, authority letter shall be submitted to the Tender Opening Committee at the time of opening of tender.

11. The committee may, if so desire relax / amend one or other condition/s to determine eligibility of the bidder, without assigning any reason, thereof. Any enquiry after submission of the bid shall not be entertained.
12. The technical competence / infrastructure facilities of the Entities will be ascertained before selection.
13. The SEEPZ-SEZ Authority reserves the right to reject any or all tenders at any time / stage, without assigning any reason's whatsoever, and the decision of the SEEPZ-SEZ Authority shall be final and binding on all the bidders.
14. Incomplete bid (technical + financial) / laps of any required documents as per Annexure - I & II, will be rejected and no representation in this regard will be entertained.
15. In case of withdrawal of the bid, the EMD will be forfeited.

**(IV) OPENING OF TENDER:**

1. The Envelop - 1 (Technical Bid) will be opened at 16:00 hrs, on 28/11/2019 in the Conference Hall, 2<sup>nd</sup> Floor, Office of the Development Commissioner, SEEPZ-SEZ, Andheri (East), Mumbai in the presence of the bidders and or authorized representative(s) who may like to be present before the tender opening committee, so authorized.
2. Date and time for opening of Envelop - 2 (Financial Bid) will be intimated to the successful bidders at the time of opening of Envelop - 1.

  
(Raju Kumar)

Asstt. Development Commissioner,  
SEEPZ SEZ

No. SEEPZ-SEZ/ESTATE/LIFTS/409/2018-17/Vol-1/21436

Dated 06/11/2019

**Copy to:**

1. Chairman/President of SGIMA, SEEMA and EPCES with request to wide publicity at their end.
2. Admin Section, SEEPZ-SEZ with request to host the NIT on CPP portal.
3. Public Relation Officer with request to publish in English Marathi and Hindi newspapers.
4. IT Department with request to host on office website.



## GENERAL TERMS AND CONDITIONS

1. The successful bidder shall provide a detailed operation and maintenance manual.
2. The successful bidder should conduct the police verification of their authorized employees before entry into the SEEPZ SEZ premises and the same should be made available to the office as and when required and demanded by the Estate Manager, SEEPZ SEZ Authority.
3. The successful bidder shall complete the work on daily basis, failing which the penalty of Rs. 1000/- for a day shall be imposed.
4. The successful bidder shall carry out their work as per the scope of work, failing which the same will be treated as breach of contract and in that case the SEEPZ-SEZ Authority will have the right to cancel / terminate the contract without assigning any reason and EMD amount will be forfeited. No representation will be entertained in this regard.
5. The successful bidder shall ensure to keep the surrounding of the plant neat and tidy in accordance with the guidelines provided by SEEPZ-SEZ Authority to meet the requirement of "Swatchh Bharat Abhiyan" campaign. Necessary measures shall be taken to avoid foul smell in the surroundings.
6. The successful bidder shall keep First Aid Kit at site.
7. The SEEPZ-SEZ Authority shall not be responsible for payment of wages and / or any other emoluments to the workers / employees of the successful bidder, so deployed. The successful bidder shall at all time keep the authority indemnified against any claim from its workers / employees in this regard. The successful bidder be solely responsible for making statutory compliances with Govt. in respect of deployed manpower by them in work.
8. Any loss / damage sustained to the SEEPZ-SEZ Authority due to any act or omission on the part of the successful bidder or his workers / employees, will have to be made good to the SEEPZ-SEZ Authority by the successful bidder.
9. The successful bidder and his workers / employees shall comply with all the statutory rules and regulations including the Labour Laws and the guidelines issued by the SEEPZ-SEZ Authority from time to time and further ensure that they will have the valid gate passes and to maintain the discipline during the working hours.
10. Billing - The payment shall be made by the SEEPZ-SEZ Authority on monthly basis against certified bill by SEEPZ in respect of the lifts which are in running condition.
11. The tender is not transferable. The successful bidder shall not engage to any sub-contractor or any other organization in any matter and also not permitted to transfer their rights and obligations under the tender notice.
12. The successfully bidder shall have to submit the acceptance of terms & conditions stipulated herein along with the Security Deposit @ 10% of the total contract value within 07 working days from the date of award of contract by way of Demand Draft / Pay Order drawn in favor of SEEPZ SEZ Authority Fund payable at Mumbai.

13. The EMD submitted by the successful bidder shall be released after compliance of condition no. 12 mentioned above.
14. Non-compliance to condition no. 12 shall result into cancellation of work order and shall also result into forfeiture of EMD of the successful bidder.
15. The successful bidder shall enter into contract and the authorized signatory shall execute and sign the contract agreement.
16. If the services of the successful bidder are not found to be satisfactory, the SEEPZ-SEZ Authority reserves the right to terminate the contract at any time during the currency of the contract period without assigning any reason.
17. On termination or cancellation of contract, the successful bidder shall not be entitled for any sum or sums, whatsoever, from the SEEPZ-SEZ Authority by way of compensation, damages or otherwise.
18. SEEPZ-SEZ authority reserves the right to cancel the whole tender or part thereof without assigning any reason, whatever.

### SPECIAL TERMS AND CONDITIONS

#### PRE-QUALIFICATION CRITERIA

The following eligibility criteria shall be complied the prospective bidders to fulfill the Technical bid:-

Bidder must have minimum 5 years experience of carrying out AMC of Goods Elevators of the capacity of 2.0T or more in any Govt/PSU/Pvt organizations etc. Bidder must have executed at least one single order of the value of more than Rs15 lakh for the similar type of work in any one of the three preceding financial years. Vendor should submit the performance/work completion certificate from minimum one customer for the satisfactory completion of work awarded to them. Work order copy also shall be enclosed along with the performance/work completion certificate.

1. Maintenance and repair work shall be carried out as per "SCOPE OF WORK" which has been described in Tender documents, Relevant Indian/International Manufacturer's standards shall be followed at site for carrying out AMC. Contractor will seek the instruction of Engineer-In-Charge at every stage of execution of AMC.
2. The cost of labour, miscellaneous sundry items/material such as insulation tape, fuse, dusters, grease, gland packing, CTC, lamp, hardware etc., of approved quality and conforming to the manufacture's specifications as required during the AMC shall be in the scope of contractor. SCHEDULE-B<sup>xxxx</sup> contains supply and fixing of certain items for replacing damaged parts of the lifts, if any. Payment to the contractor shall be made as per quantities of items executed and submission and verification of bill by the Engineer-in-charge. Contractor has to maintain the Register for recording the daily activities performed by the contractor.

3. Lifts shall be operational in two shifts 1<sup>st</sup> Shift 6.00 am to 2.00 pm and 2<sup>nd</sup> Shift from 2.00 pm to 10.00 pm on all the working days.
4. Therefore, contractor shall have to engage one ( 1 Supervisor + Electrician + 1 Helper) each for both the shifts to carry out maintenance of the lifts and to coordinate with the lift operators as directed by Engineer-in-Charge.
5. Contractor has to maintain 100% lifts (all 16 lifts) in operational condition on all working days.. For non-working lift, payment shall be deducted @Rs1000/- per lift per day (except for the shut down/ repair/ overhauling period). Payment shall be made for the lifts which are in working condition and operational. If any lift is planned for replacement and remains non-operational due to any unforeseen reason, payment shall not be made to the contractor against that lift for the non-operational period.
6. Bidders are advised in their own interest to visit/survey site prior to participating in tender in order to understand topography of area nature and quantum of work. Bidder must quote justifiably reasonable rates, neither too high nor non workable. Quantities of BOQ items may vary as per site requirement. Payment shall be made as per items executed.
7. Contractor shall be fully responsible for any mishap at site. Workers must take all possible safety precautions to avoid any unwanted situation. Contractor must take insurance cover of all the workers.
8. All the lifts (100%) are to be maintained in working condition on all the working days except for the period during which overhauling is to be done. Considering 3 days required for shut down of lifts during overhauling period, if the lift is found non-operational beyond 3<sup>rd</sup> day, contractor will be levied penalty @ 1000/- per day per lift.
9. Contractor shall submit the monthly running bill for lifts which are in running condition.

#### 10. SAFETY RULES:

- i. A list of containing the same name of persons who are working, their age, designation, pay, nature of work is to be furnished immediately on receipt of the work order in TRIPPLICATE.
- ii. The work should be carried out in the presence of contractor's supervisor and prior permission should be obtained from the concerned supervisor of the section before starting the work.



- iii. In case of Cable laying work, the work should be carried out after getting the prior permission from the concerned Electrical Supervisor and Civil Department for Digging the road when it is required to ensure that proper precautions are taken.
- iv. While digging the road, a good barricade and proper sign board should be provided in the area.
- v. While working in heights, proper platform, ladder, safety belts etc should be used.
- vi. The necessary safety equipments such as Gloves, Lineman's Belts, Helmets, safety shoes etc must be issued to the workmen and to be used at work.
- vii. If contractor's workmen are found to be violate the safety regulations punitive action will be taken by withholding a sum of Rs.500/- to Rs.1,000/- for each violation.
- viii. These safety measures shall be deemed to form an integral part of the work order/agreement.
- ix. The contractor should arrange WORKMEN COMPENSATION POLICY covering all his workmen. A copy of the Insurance policy has to submit before the commencement of the work.

## SCHEDULE-A

### DOCUMENTS TO BE SUBMITTED AS TECHNICAL BID

1. Earnest Money Deposit (EMD) of Rs. 40,000/- (Rupees Forty thousand) in the form of Demand Draft / Pay Order drawn from any Nationalized / Scheduled Bank in favor of "SEEPZ Special Economic Zone Authority Fund" payable at Mumbai. In case of exemption claims from the payment of EMD, necessary documents must be submitted.
2. Copy of registration with the local municipal authorities.
3. Copy of PAN & GST registration certificate.
4. Copies of Income Tax Return of three preceding years.
5. Principle place of business should be Mumbai. In this connection, a copy of latest paid Electricity/Telephone bill in the name of agency must be submitted.
6. Acceptance of terms and conditions certificate.
7. Copies of Work Order in respect of subject work awarded by Central Government / Central Government PSUs / Government of Maharashtra / Government of Maharashtra Autonomous Body / Reputed Private Firms in preceding five years must be submitted.
8. Affidavit duly notarized on Rs. 100/- non-judicial stamp paper must be submitted with stating following:-

8.1 M/s \_\_\_\_\_ has not been blacklisted nor have come any adverse notice by any of the Government / Semi Government / Public Sector undertaking.

8.2 Neither M/s \_\_\_\_\_ nor its employees have any criminal background till submission of tender.

8.3 M/s \_\_\_\_\_ shall not assign, transfer, pledge or sub-contract the performance of services or part of services during the valid contract period and shall further undertake to comply with the terms and conditions of the tender documents.

*\*All above documents mentioned at Sr. No. 2 to 08 shall be signed with company / agency stamp. Without attesting the documents, the bid will be rejected.*

ANNEXURE-IISCHEDULE-BPRICE SCHEDULE

Name of work: Annual Maintenance Contract for Goods & Passenger lifts installed at SDF-I to SDF-VI and G & J Complex No. 2 & 3, in SEEPZ-SEZ premises for the year 2019-2020.

Sr. No	Item Description	QTY	UNIT	Unit RATE(Rs)	AMOUNT (Rs)
	(A) Annual Maintenance Contract				
1	Annual Maintenance and Repair of 16 nos of elevators (14 Goods lift of 2T capacity each and 2 Passenger lifts of 524Kg capacity each) on day to day basis, installed at Buildings SDF-1 to SDF-6 & G12 to G13 located in SEEPZ-SEZ campus, Andheri (East, Mumbai.(Maintenance shall be carried out as per scope of work and direction of Engineer -in-Charge. Contractor and his team will inspect all the lifts every day to ensure satisfactory functioning of all the components of lifts-VFD, Control Panels, Rope, Pulley, doors etc , all the sundry items and spares, hardware, grease, oil, tape, cable contactors, tools & tackles etc shall be in the scope of contractor).	16	Nos.		
2	Dewatering or pumping out the water from lift pits whenever required including monsoon period due to rain water, seepage/leakage or due to any other reason including the cost of pumps, pipes, cable, operator and all sundry items. Contractor shall keep lift pit dry during contract period.	3	Nos.		
3	Machine overhauling, cleaning, gear box checking, washing with	16	Nos.		

	diesel, refilling of new machine oil of requisite viscosity, adjusting the thrust bearing & bush with packing, complete with re-creation, including the cost of hardware and labor.				
4	Overhauling of OSG by cleaning, repairing, greasing, oiling as per manufacturer's specification and direction of Engineer-in-charge including labour charges.	16	Nos.		
5	Repairing of MS Collapsible landing car doors for broken rivets, pickets gibes, roller bearing, complete with oiling to ensure smooth and safe operation of doors, including labour charges.	20	Nos.		
6	Carrying out the Periodic Test for all 16 lifts in 1 <sup>st</sup> and 7 <sup>th</sup> month of AMC period to ensure the safe use of lifts for overload indication, alarm and trip system, strain gauges & overload limiting feature etc. at full load dead weight. The test shall be carried out in the presence of Engineer-in-Charge to his full satisfaction, and will include labour charges.	2	Nos.		
7	Testing and preparation of reports getting measurements in presence of Engineer-in-Charge, for brake slippage at full load dead weight during the 1 <sup>st</sup> month of the annual maintenance contract & its necessary adjustment for safe use of elevator all as per instruction of Engineer-in-charge. Test will include labor charges.	2	Nos.		
8	Arranging Certified dead load/weight upto 1000 kg for testing of Goods lift including cost of loading, un-loading, transporting and taking out after completion of test all as per the direction of Engineer in charge. Test will include labour charges.	2	Nos.		

**PRICE SCHEDULE**

<b>BOQ FOR REPAIR OF GOODS &amp; PASSENGER ELEVATORS</b>					
<b>Sr. No.</b>	<b>Description of Repairing Work</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate(Rs)</b>	<b>Amount(Rs)</b>
1	Supplying erection, testing & commissioning of VFD drive suitable to drive lift duty motor of 20HP with necessary wiring in existing control panel.	3	Nos.		
2	Providing, Fixing and Commissioning of main Control Panel complete with CARDS, Contactors, Transformer, MCB, Wiring etc as per manufacturing practice and direction of Engr-in-Charge	3	Nos.		
3	Rewinding of 3 phase, 1400 rpm, 20HP Motor with copper wire, overhauling with minor repair, lubricating of ball bearings & bush bearings and replacing hardware etc, testing for original speed and no load consumption with guarantee for one year.	2	Nos.		
4	Providing and Fixing of New Collapsible Gates having 14 nos of MS Vertical Channels of 2000X10X2 mm braced with flat iron diagonals of 20X5mm size, having top and bottom rail of T-iron of 40X40X6 mm complete with pulley, nuts, bolts, locking arrangement, stoppers handles including primer coat and anti corrosive paint of approved make and as per direction of Engineer-in-Charge. Charges include dismantling of existing collapsible gate.	30	Nos.		

5	Providing and Fixing Steel Rope of 13mm dia with required hardware including dismantling of damaged rope.	500	Mtrs		
6	Providing and Fixing Steel Governor Rope - 8mm dia with required hardware and dismantling damaged rope.	100	Mtrs		
7	Providing and Fixing of Over Speed Governors(OSG) Set (top & bottom) made from superior quality of cast iron and completely finished suitable for lift car rated speed including the labor cost of dismantling existing OSG Set.	5	No.		
8	Providing, Laying, Terminating of Copper Cable 4 cr 8 sq mm with lugs, glands etc to provide power supply to lift No 7 and 8.	100	Mtrs		
9	Providing Earthing From Machine Room To Meter Room with GI strip of 50X6 mm and with required hardware.	16	Nos.		
10	Providing and Fixing of Main Pulley of 600 mm of suitable capacity to lift machine and dismantling damaged pulley including cost of all material and labour as required, complete as per manufacturer's specification and as directed by Engineer-in-Charge.	4	Nos		
11	Providing and Fixing of Cabin Fan.	5	Nos		
12	Repairing of ARD with all the necessary cards, wiring etc and integrate them with lift operation.	10	No.		
13	Shaft Wiring	5	Set		
14	Car Get Switch (RH)	6	No.		
15	OTIS "R" Cam - Full Set	4	No.		
16	Limit Switch UP / Down Direction Limit with wiring and accessories.	13	Nos.		
17	Providing & fixing landing door gate lock of superior quality with necessary adjustable operating lever as per relevant IS suitable for collapsible landing gate.	10	Nos.		

18	Providing Emergency Stop/Alarm Switch as per IS erected in Oil box with necessary wiring for maintenance work.	5	Nos.		
19	Providing the Machine Thrust Bearing with allied accessories and refilling with fresh gear oil of required viscosity, including the cost of dismantling of damaged/worn out bearing.	2	Nos.		
20	Removing old paint, clearing of rust, providing and applying Epoxy paint (Two Coats), final finish to be given by applying oil paint with roller on wall and ceiling of Elevator Car at all locations as per manufacturer's specifications including appropriate primer coat, preparation of surface etc. as per direction of Engineer-in-Charge.	300	Sq Mtr		
21	Providing & Fixing Stop Button of approved make all complete as per manufacturer's specification and as directed by Engineer-in-Charge.	10	Nos.		
22	Providing & Fixing Lift Alarm of approved make all complete as per manufacturer's specification and as directed by Engineer-in-Charge.	10	Nos.		
23	Cabin LED Light (3W)	4	Nos.		
24	Supply and Fixing of MS Car Top Barricade.	16	Nos.		
25	Supply and Fixing of Toe Guard.	16	Nos.		
26	Supply & fixing Buffer Spring Car & Counter.	3	Nos.		
27	Supply & fixing of 3 Phase Main Switch.	3	Nos.		
28	Supply & fixing of 4P, 63 A MCB Switch.	1	Nos.		
29	Supply & fixing of LCB Switch 63 AMP.	1	Nos.		
30	Supply & fixing Car operation Button.	1	Nos.		
31	Car Landing Operation Button.	4	Nos.		
32	Carrying out Car Alignment including labour charges.	1	Nos.		

33	Providing & fixing Car Top Pulley with hardwares and accessories including labor cost for dismantling damaged pulley	2	Nos.		
<b>TOTAL</b>					

**Total Cost of AMC (Schedule B and C)**

Item Description	(Rs.)
Total cost as per Schedule B	
Total cost as per Schedule C	
Total cost	

**Total Amount in words:-** \_\_\_\_\_

\*\*\*\*\*



**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
MUMBAI**

\*\*\*\*\*

**AGENDA ITEM NO. 05**

**A) Proposal:**

AMC for Air Conditioner Machines installed at SEEPZ Service bldg., all 3 gates and BFC Bldg.

**B) Specific issue on which decision of Authority is required:**

Approval for AMC for Air Conditioner Machines installed at SEEPZ Service bldg., all 3 gates and BFC Bldg.

**C) Relevant provision of SEZ Act, 2005 & Rules:**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009.

**D) Other information:**

The contract for AMC for Air Conditioner Machines installed at SEEPZ Service bldg. all 3 gates and BFC Bldg was awarded to M/s .NFCD for a period of one year vide Work Order no. SEEPZ-SEZ:EST:AC:116:2017-18:15684 dt. 13.06.2018.

Keeping in view the exigency for operation of the AC machines of all the 3 locations, the existing contract needs to be extended till the finalization of the new agency and according subsequent extension was granted till the finalization of the new agency vide letter dt. 15.07.2019 for a period of 3 months i.e. upto 18.09.2019.

Further Authority in its 37<sup>th</sup> meeting held on 24.10.2019, extended the AMC for a further period of 3 months beyond 18.09.2019 or until further orders whichever is earlier. However, the Authority felt that on expiry of the existing agencies, rather than giving extension, fresh tender needs to be called for.

Accordingly, the Authority initiated action and made efforts to identify the agency/service provider in GeM portal. However, no service provider was available on GeM portal, hence, initiated action for open tendering. Accordingly, the tender was published, vide notice dated 14.11.2019. The last date of bid submission was

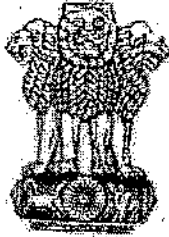
16.12.2019. In response to NIT, 09 agencies participated. After scrutinizing the technical bids, the Committee observed that 04 agencies have qualified technically and found eligible for opening of the financial bid. Accordingly Committee unanimously decided to open financial bid on 18/12/2019. However, due to absence of some Committee members, the financial bid could not be opened and, hence the said procedure would take some time for finalization and selection of new agency. On finalization of the new agency, the same will be intimated in the next Authority meeting.

In the meanwhile, the existing contract granted to NFCD may be extended upto 18.01.2020.

**E) Recommendation:**

The proposal for extension of the existing contract upto 18.01.2020 is submitted before the Authority for consideration and on finalization of the new agency the same will be placed before the next authority for consideration.

\*\*\*\*\*



सत्यमेव जयते

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भारत सरकार / GOVERNMENT OF INDIA,  
विकास आयोग का कार्यालय / OFFICE OF THE DEVELOPMENT COMMISSIONER,  
सीएच - विशेष आर्थिक क्षेत्र / SEEPZ SPECIAL ECONOMIC ZONE,  
वाणिज्य और उद्योग मंत्रालय / MINISTRY OF COMMERCE & INDUSTRY,  
अंधेरी (पूर्व), मुंबई - 400 086 / ANDHERI (EAST), MUMBAI - 400 086.  
Tel: 022-28294756 / 28294799 Fax: 022-28291754,  
E-mail : dcseepz-mah@nic.in, Web-site : www.seepz.gov.in

No. SEEPZ SEZ/ESTATE/AC/116/2017-18 / 15685, 15686, 15685 June 13, 2018

M/s. National Cooperative Construction  
and Development Federation of India Ltd.  
3<sup>rd</sup> floor, Business Facilitation Centre,  
SEEPZ SEZ, Andheri (E),  
Mumbai - 400096.

Sub : Award of comprehensive annual maintenance contract of Packaged  
as well as Split Air Conditioning units for the year 2018-19.


Sir,

I am directed to refer to your letter No. NFCD/MUM/SEEPZ-2018-19/269, dated  
04.06.2018 on the above-mentioned subject and to convey the approval of the Competent  
Authority of SEEPZ SEZ Authority for awarding the contract of comprehensive annual  
maintenance contract of Packaged as well as Split Air Conditioning units installed in  
SEEPZ Service Centre, Business Facilitation Center and at Gate No. 1, 2 and 3 to  
M/s. Akshara Associate for the year 2018-19.

A copy of work order issued to M/s. Akshara Associate may also be forwarded to  
this office for record purpose.

This issues with the approval of Chairperson, SEEPZ SEZ Authority.

Yours faithfully,

  
(Mahesh Yadav)  
Estate Manager

SEEPZ SEZ Authority

1. The Estate Section (Billing Department), SEEPZ SEZ

2. Disaster Management Section, SEEPZ SEZ

  
(P.S.)

14/6/18

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भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित  
National Cooperative Construction and Development  
Federation of India Limited  
( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

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3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andheri, (East) Mumbai - 400 096.

(O) Tel. 022 2829 0012 Mobile : 098702 92231 E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUMN23635D / GST No 27AABAN3780E1ZM

**WORK ORDER NO. NCFD/MUM/SEEPZ/AMC-03/2017-18/ 321** DT: 19.05.2018

To,  
M/s. AKSHARA ASSOCIATE,  
SHED NO-36, SIDHARTH CHAWL COMMITTEE,  
SHIVAJI NAGAR  
KURAR VILLAGE  
MUMBAI-400097, MALAD (E)

**Subject: Annual Comprehensive Maintenance Contract of Packaged as well as split  
Air conditioning unit of at SEEPZ-SEZ area, Andheri (E) Mumbai - 400 096.**

**Reference:**

- i) Tender submitted by you and Technical bid opened dt. 25.05.2018  
ii) Financial bid opened dt. 31.05.2018

**Gentlemen,**

Your tender for the subject work, submitted by you on 25.05.2018 is hereby accepted for and on behalf of the SEEPZ-SEZ for Rs. 5, 71,572.00 (Rupees Five lakh seventy one thousand five hundred seventy two only) as per schedule of quantities enclosed.

Shri. Ajit Sahoo, NCFD will be the Engineer in charge (E-I-C) for this work under overall control of the undersigned. You are requested to contact the Engineer in charge for taking possession of site, commencing the work and for further instruction in this matter.

**The acceptance is subject to the following terms and conditions:**

You are requested to obtain necessary work permit from the Competent Authority through Engineer before commencing the work.



- 1 -



भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित  
National Cooperative Construction and Development  
Federation of India Limited

( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

174

3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andheri, (East) Mumbai - 400 096.

(O) Tel. 022 2829 0012 Mobile : 098702 92231.E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUMN23635D / GST No 27AABAN3788E1ZN

2. You are requested to start the work from **20.06.2018**; the entire work shall be carried out by you in accordance with the conditions and specifications stipulated in the tender documents issued to you. Period of the contract is one year from **20.06.2018**.

3. In terms and condition of tender, you are required to deposit an amount of **Rs.28, 578.00**(Rupees twenty eight thousand five hundred seventy eight rupees only) against irrevocable Performance Guarantee, which is in addition to other deposits mentioned elsewhere in the contract for proper performance of the contract agreement, (not withstand and/or without prejudice to any other provisions in the contract) within 15 days of issue of this letter.

The Performance Guarantee shall be valid up to the stipulated date of completion plus 60 days from the date of issue of this letter. Extension of period if any and refund of the guarantee shall be as per relevant terms and conditions of contract.

The amount of EMD of **Rs.19,110.00** submitted by you shall be refunded after receipt of Performance Guarantee.

4. The Security Deposit @ 2.5 % of gross value of work shall be retained from your running bill for this work.

5. The work shall be carried out strictly in accordance with the terms, conditions and specifications as stipulated in the tender documents, in the approved workmanlike manner and as per standard practice. Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. as mentioned in the tender and/or conforming to relevant Indian Standard Specifications (Latest revision) wherever applicable and approved by the Engineer.

6. You shall employ & maintain qualified Engineers and Supervisors on the job at all times. You shall also bring to site and deploy such machineries and equipment's as necessary for the satisfactory completion of the work.





भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित  
National Cooperative Construction and Development  
Federation of India Limited  
( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

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3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andhari, (East) Mumbai - 406 096.

(O) Tel. 022 2829 0012 Mobile : 098702 92231.E-mail : [nfcdmumbai@gmail.com](mailto:nfcdmumbai@gmail.com) / [www.nfcdmumbai.com](http://www.nfcdmumbai.com)

TAN MUNN23835D / GST No 27AABAN3780E12N

7. During the period of this work order, you are requested to furnish the copy of latest Income Tax return / Audited profit and loss statement by licensed Chartered Accountant, for financial year, as applicable.

8. As per instructions of Ministry of Finance, a recovery of Income Tax @ 2% and surcharge thereon (@ as prescribed by the Ministry of Finance from time to time) of gross value of work done, will be made from all the bills in respect of this work and the amount so recovered will be credited to the Income Tax Authorities and a certificate for the amount so credited will be issued by NFCF.

9. Labour Welfare Cess as applicable will be deducted from your bills at the rate notified by the Government of Maharashtra from time to time and certificate to this effect will be issued by the Pay and Accounts Officer, NFCF.

10. You shall follow all safety rules & security procedure that are in vogue and applicable during execution of work.

11. You are required to acknowledge the receipt and confirm the acceptance of this work order within three days from the date of receipt of the work order.

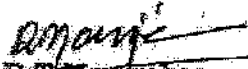
12. You have to empanel your firm with NFCF.

13. Penalty applicable as per terms & conditions of contract.

Thanking you,

Yours faithfully,

Encl.: Schedule of Quantities

  
R.P. Manjrekar  
Sr. Asst. Manager

(NFCF OF INDIA LTD)

Copy forwarded to:  
Estate Manager (DDC), SEEPZ-SEZ Authority, Mumbai

- 3 -



**Annual comprehensive maintenance of VRV type AC system installed at  
SEEPZ-SEZ, SCB & BFC Buildings, Andheri (E), Mumbai - 400 096**

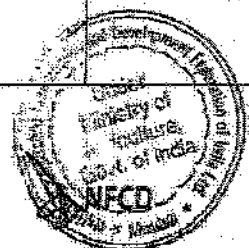
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**SCHEDULE OF QUANTITIES**

Item No.	Description of Item	Qty	Rate (Rs.)	Unit	Amount (Rs.)
1	<p><b>Annual Comprehensive maintenance of VRV type AC system installed at SEEPZ-SEZ, SCB &amp; BFC Buildings, Andheri (E), Mumbai 400 096</b></p> <p><b>Notes:</b></p> <p>a. Major repairs / replacement of compressors, gas charging etc. shall be completed &amp; reinstalled by you within 72 hrs. From the date of intimation at your service center / office. Penalty will be charged to you for any further delay in completion of work at the rate of Rs. 100/- (Rs. One Hundred only) per day.</p> <p>b. All minor repairs like replacement of fan motor, fan blade, capacitors, relay, contacts, connectors, PCBs, ODU / IDU isolation valves etc. Shall be attended to at site itself immediately / within 24 hrs. from the date and time of intimations of the complaints. Penalty will be charged to you for any further delay in completion of work at the rate of Rs. 100/- (Rs. One Hundred Only) per day from the date of intimation at your staff / service center / office.</p> <p>c. The staff of the agency shall report to office / site at sharp 9.15 hrs. daily. Any workmen reporting after 9.45 hrs shall not be permitted and considered absent on duty for that day. If any staff of agency is absence from duty and does not come on above mentioned time a penalty of Rs. 400/- (Rs. Four Hundred Only) per day will be charged on contractor &amp; same will recovered from agency's bill. The agency's staff shall be carried out the work strictly as per the log card on daily basis If fail that day will not be considered in measurement for the billing purpose and also penalty will be charged per day proportionally at the rate quoted.</p>	As per enclosed inventory For 12 months		Per Month	



VENDOR  
*Sachin*  
*Akshara Associates*  
*26/11/18*





	d. The materials required other than mentioned in "Annexure-A" for maintenance shall be included in the quoted rate.				
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Rupees.....

..... only



VENDOR  
 Special  
 Yes  
 to Akshara Associate  
 29/01/18





**ANNEXURE A**

**LIST OF SPARE FOR VRV UNIT:**

- 1. Condenser coil – outdoor unit
- 2. Cooling coil – cassette unit
- 3. Cooling coil – high wall unit
- 4. Body of outdoor unit
  - i. ODU base tray
  - ii. ODU right side panel
  - iii. ODU left side panel
  - iv. ODU blow clapboard
  - v. ODU net
  - vi. ODU top cover
  - vii. ODU top clapboard front & back
  - viii. Holder for water receiver
  - ix. Water collector
  - x. Clapboard supporting board
- 5. Body indoor unit – high wall unit
  - i. Front decorative panel
  - ii. Base pan assembly
  - iii. Installation plate
  - iv. Swing louver
  - v. Air outlet assembly
- 6. Body indoor unit – cassette unit
  - i. Bottom panel



VENDOR  
 Sachin  
 Sharma  
 Akshara Associate  
 20/11/18







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**भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित**  
**National Cooperative Construction and Development Federation of India Limited**  
 ( Regd. Under Ministry of Agriculture, Govt. of India  
 Department of Agriculture & Cooperation, New Delhi )

3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andheri, (East) Mumbai - 400 096.

(O) Tel. 022 2829 0012 Mobile : 098702 92231 E-mail : nfcdmumbai@gmail.com / www.nfcdmumbai.com

TAN MUMN23635D / GST No 27AABAN3780E1ZM

Ref. No. : NFCD/MUM/SEEPZ/Demand/2018-19/

Dated :20-06-2018

**DEMAND NOTE**

To,  
 The Development Commissioner,  
 SEEPZ - SEZ Authority,  
 Marol MIDC, Andheri (East),  
 MUMBAI - 400 096.

**NAME OF THE WORK :** Annual Comprehensive Maintenance Contract of Packaged as well as Split Air-Conditioning unit at Seepz-Sez area, Andheri (E) Mumbai-400 096

Sub. : Demand Note - 01 reg.

Ref.: Your Letter No. SEEPZ-SEZ/ESTATE/AC/16/2017-18/15684 dated 13-06-2018.

Work Order No. NFCD/MUM/SEEPZ/AMC-03/2017-18/321 dated 19-06-2018.

S. No	Particulars	Estimated Amount	% Approved for NFCD	Total Estimate Amount	% Release	Amount	Remarks
1	Approved Cost of Work	5,71,572.00	0.00%	5,71,572.00	0.00%		
2	Architect's Fees	-	0.00%	-	0.00%		
3	Structural Consultant's Fees	-	0.00%	-	0.00%		
4	MEP Consultant's Fees	-	0.00%	-	0.00%		
5	PMC Fees	-	8.00%	-	0.00%		
6	Administrative cost of tender notice publishing printing etc.	-	0.00%	-	0.00%		
7	Any other charges (Contingency Charges)	-	0.00%	-	0.00%		
	<b>Total Amount</b>	<b>5,71,572.00</b>	<b>-</b>	<b>5,71,572.00</b>	<b>-</b>		
	NFCD Centage Charges	-	3.00%	17,147.16	-		
	<b>Demanded Amount</b>	<b>-</b>	<b>-</b>	<b>5,88,719.16</b>	<b>-</b>	<b>49,060.00</b>	For 1 Month
	Amount Received Till Date	-	-	-	-	-	
	<b>Net Amount for Payment (Receivable)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>49,060.00</b>	

Authorized Signatory  
 NFCD of India Ltd., Mumbai.





भारत सरकार / Government of India,  
वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry,  
सीपज़ - विशेष आर्थिक क्षेत्र प्राधिकरण / SEEPZ-Special Economic Zone Authority,  
अंधेरी (पूर्व), मुंबई / Andheri (East), Mumbai - 400 096  
दूरभाष / Tel : 022-28294719 फैक्स / Fax : 28291385  
ई-मेल / E-mail: dcseepz-mah@nic.in वेबसाइट / Website: www.seepz.gov.in



No. SEEPZ-SEZ/ESTATE/AC/116/2017-18/Vol-V/13965/66/67 Dated 15/07/2019

To,  
M/s National Cooperative Construction &  
Development Federation of India Ltd.,  
3<sup>rd</sup> Floor, BFC Building,  
SEEPZ-SEZ, Andheri (E),  
Mumbai - 400096

Sub: Extension of Comprehensive Annual Maintenance Contract of  
packaged as well as split Air Conditioning units - reg.

Sir,

Please refer to your letter No. NFCD/MJM/SEEPZ/2019-20/36 dated 14/05/2019  
for extension of AMC for packaged as well as split Air Conditioning units installed at  
SEEPZ Service Centre Building, BFC Building, Gate No. 1, 2 and 3 in SEEPZ-SEZ.

2. In this connection, this is to inform that the Competent Authority has granted  
extension for a period of 03 months beyond 18/06/2019.

3. A copy of extension being granted by M/s NFCD to M/s Akshara Associates may  
be forwarded for record purpose.

4. This issues with the approval of the Competent Authority.

Yours sincerely,

(Raju Kumar)  
Asstt. Development Commissioner,  
SEEPZ-SEZ

Copy to:

1. The Estate Section (Billing), SEEPZ-SEZ Authority.
2. Security Officer, SEEPZ-SEZ.



भारत सरकार / Government of India,  
वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry,  
सीएज - विशेष आर्थिक क्षेत्र प्राधिकरण / SEEPZ-Special Economic Zone Authority,  
कंधेरी (पूर्व), मुंबई / Andheri (East), Mumbai - 400 096  
द्वि. / Tel. : 022-28294771 फ़ैक्स / Fax : 28291288  
ई-मेल / E-mail: [deseepz-mah@nic.in](mailto:deseepz-mah@nic.in), वेबसाइट / Website: [www.seepz.gov.in](http://www.seepz.gov.in)



No. SEEPZ-SEZ/ESTATE/AC/116/2017-18/Vol-II/21703

Dated 11/11/2019

To,  
M/s National Cooperative Construction &  
Development Federation of India Ltd.,  
3<sup>rd</sup> Floor, BFC Building,  
SEEPZ-SEZ, Andheri (E),  
Mumbai - 400096

**Sub: Extension for Comprehensive Annual Maintenance Contract of packaged as well as split Air Conditioning units - reg.**

Gentlemen,

Please refer to your letter No. NFCD/MUM/SEEPZ/2019-20/147 dated 30/10/2019 for extension of AMC Air Conditioner units installed at SEEPZ Service Centre Building, BFC Building, Gate No. 1, 2 and 3 in SEEPZ-SEZ.

2. In this connection, this is to inform that it has been decided in the 37<sup>th</sup> Authority meeting held on 24/10/2019 that the extension to the M/s NFCD may be granted till finalization of new agency subject to the maximum period not more than three months beyond 18/09/2019. Accordingly, the extension is granted for three months beyond 18/09/2019 or till further orders, whichever is earlier.

3. A copy of extension being granted by M/s NFCD to M/s Akshara Associates may be forwarded for record purpose.

Yours sincerely,

(Keshav Jadhav)  
Estate Manager (I/c)

Copy to:

1. Security Section, SEEPZ-SEZ
2. Smt. Rekha Nair, Assistant, SEEPZ-SEZ



No. SEEPZ-SEZ/ESTATE/AC/16/2017-18/Vol-II 21885

Dated 14/11/2019

**NOTICE INVITING TENDER**

**Subject: Comprehensive Annual Maintenance of Air Conditioners.**

Sealed quotations are invited from established, reputed, experienced and eligible firms for award of Annual Maintenance Contract (AMC) in respect of the Air Conditioners installed in the SEEPZ-SEZ Authority under Office of the Development Commissioner, SEEPZ-SEZ, Mumbai.

(I) **Schedule of Events:**

Name of Work	Comprehensive Annual Maintenance of Air Conditioners.
Earnest Money Deposit	Rs. 25000/- in favour of "SEEPZ-SEZ Authority Fund" payable at Mumbai. In case, of exemption from payment of EMD claims, the necessary certificate issued from MSME/NSIC etc. shall also be submitted.
Pre bid Conference	26/11/2019 at 11:30 a.m. in DC Office, SEEPZ-SEZ, 2 <sup>nd</sup> Floor, Andheri (E), Mumbai-96
Last date & time of submission of bid	06/12/2019 till 02:30 p.m.
Opening of bid	06/12/2019 till 04:00 p.m.

(II) **Scope of Work:**

The selected agency/firm shall be responsible to provide comprehensive annual maintenance of all AC units. The comprehensive AMC will include;

- Wet service of all Air Conditioner units once in a quarter.
- Periodical preventive maintenance.
- All repairs (except Compressor).
- All spares (except Compressor and plastic parts).
- Gas filling in all cases including at the time of replacement of compressor, shifting of outer units etc.
- No. of Air Conditioners installed:-

Service Centre Building					
Ground Floor					
Sr. No.	Location	Brand	Type	Unit	Capacity (Ton)
1	All cabins	Media	Split	12	1.5 (each)
		--	Ductable	02	11 (each)
1 <sup>st</sup> Floor					
1	Cabin No. 101	LG	Split	02	1.5 (each)
2	Battery Room	LG	Window	02	1.5 (each)
3	MIDC Office	LG	Split	01	1.5
4	Server Room	Media	Split	02	1.5 (each)
5	First Floor	LG	Ductable	05	11 (each)
2 <sup>nd</sup> Floor					
1	DC Cabin	Blue Star	Split	02	2 (each)
2	DC Office Cab.	Voltas	Split	01	1
3	Conference Hall	LG	Cassette	02	02 (each)
4	JDC Cabin	Hitachi	Split	02	1.5 (each)
		LG	Split	01	02
5	Passage area beside JDC cabin	LG	Split	01	02
6	Cabin No. 204	LG	Cassette	01	02
7	DDC Cabin	LG	Cassette	01	02
		Blue Star	Split	01	1.5
8	Common passage area	LG	Cassette	02	02
9	Staff area	LG	Ductable	03	11
10	IT Section	Blue Star	Split	02	02
		Voltas	Split	01	-01

**Business Facilitation Building (BFC)**

**2<sup>nd</sup> Floor**

Sr. No.	Location	Brand	Type	Unit	Capacity (Ton)
1	Meeting Room	Blue Star	Split	04	2 (each)
2	Passage area	LG	Cassette	01	02
3	Pantry Room	LG	Package	01	17.5
4	Conference Hall	LG	Package	01	17.5

**3<sup>rd</sup> Floor**

1	G&J Hall	LG	Ductable	01	11
		LG	Ductable	01	17.5
2	SGJMA	Voltas	Split	01	2
3	Audit Section	Blue Star	Split	02	1.5 (each)
4	NFCD	Blue Star	Split	02	2 (each)
5	NFCD passage area	LG	Cassette	01	2

**4<sup>th</sup> Floor**

1	Passage area	LG	Cassette	01	2
2	GYM area	Blue Star	Split	02	1.5
3	Ladies/Gents Spa area	Blue Star	Split	02	1.5 (each)
4	-	LG	Ductable	02	11 (each)

**5<sup>th</sup> Floor**

1	Passage area	LG	Cassette	01	2
2	Guest Room	Blue Star	Split	08	1.5 (each)
3	-	LG	Ductable	01	11

**Gate No. 1**

Sr. No.	Location	Brand	Type	Unit	Capacity (Ton)
1	Gate Pass Office	LG	Split	02	2 (each)



2	Server Room 1	Media	Split	02	1.5 (each)
3	Server Room 2	Media	Split	02	1.5 (each)
4	Battery Room	Media	Split	02	1.5 (each)
5	Gate In-charge meeting room	Voltas	Split	01	1
6	Security Officer cabin	Blue Star	Window	01	1.5
<b>Gate No. 2</b>					
1	Customs Office	Panasonic	Split	02	2 (each)
<b>Gate No. 3</b>					
1	Server Room	Media	Split	02	1.5 (each)
2	Battery Room	Media	Split	04	1.5 (each)

(iii) **Validity of the Contract:**

1. The Annual Maintenance Contract (AMC) shall commence from the date of award of the contract. The AMC shall be valid for a period of ONE year from the date of award of contract. However, the contract may be extended for a further period on mutual consent on yearly basis at the same rates and same terms and conditions, subject to the satisfactory performance.
2. SEEPZ-SEZ Authority, however, reserves the right to terminate the contract by giving 15 days notice without assigning any reason thereof.

(iv) **Responsibilities:**

1. The AMC shall be comprehensive. The maintenance contract shall cover replacement of parts or by genuine/branded parts (except compressors and plastic parts) by the successful bidder on their own cost, as and when required.
2. All minor repairs like replacement of fan motor, fan blade, capacitors, relay, contacts, connectors, PCBs, ODU/IDU isolation valves etc. shall be attended to at site itself immediately within 24 hrs. from the date and time of intimations of the complaints and without any extra cost. Penalty will be charged to the successful bidder for any further delay in completion of work at the rate of Rs. 200/- (Rs. Two Hundred Only) per day from the date of intimation at your staff/service center/office.
3. In case, AC units are not repairable within the office premises, the same shall be carried to the agency/firm's workshop at its own expenses with written permission of the Estate Manager, SEEPZ-SEZ Authority.

4. All major/minor repairs/replacement of compressors, Gas charging, cleaning & washing etc. shall be completed and reinstalled by the successful bidder within 72 hrs. from the date of intimation at service center/office without claiming any extra payment, failing which, SEEPZ-SEZ Authority shall be free to impose penalty of Rs. 1000/- per day.
5. It shall be responsibility of the successful bidder to hand over the AC units (under contract) to this office for the purpose in working condition at the expiry of the contract.
6. During the validity of the contract, the successful bidder will render preventive maintenance services of the equipment at the frequency of at least once in every month. The ACs will be thoroughly cleaned, tested, repaired and kept in good working condition all the time. In case the machine is idle for replacement of the parts, the successful bidder will replace the parts in reasonable time which in any case will not be more than 24 hours from the time of registration of complaint.
7. The successful bidder will deploy one technician in the office permanently during peak season (March to July) to attend frequent complaints. The technician shall be available in the office from 09:00 A.M. to 06:00 P.M. on all working days during the said period, except Sunday and Govt. Holidays. If need arise, the workers may be called on Sunday and Govt. Holidays without any extra payment. If, deployed worker/s failed to attend the office, penalty of Rs. 500/- per day will be charged on successful bidder and same will be recovered from agency's bill.
8. In case an AC is to be taken to Service Station/Workshop for repairs etc. with the permission of the Estate Manager, the successful bidder will provide standby AC. SEEPZ-SEZ Authority will not pay any charges for standby AC and will not be responsible for any damage occurred in the standby AC.
9. The successful bidder will attend all the calls from SEEPZ-SEZ Authority on all working days. The urgent and unavoidable calls are also to be attended before and after the usual office time and also on holidays. However, reasonable time would be allowed for the specific jobs on merits. SEEPZ-SEZ Authority reserves the rights to decide any job as urgent or unavoidable depending upon the nature and venue of the job. The successful bidder is liable to attend the maintenance job on holidays in case of due to urgency too.
10. All maintenance/repair work has to be attended within 24 hours of the complaint by the Estate Manager or any authorized person(s), failing which a penalty of Rs. 1000/- per day will be imposed. In case, the successful bidder fails to attend the complaint due to urgency, the services of an outside vendor will be availed by the SEEPZ-SEZ Authority on payment basis, and the successful bidder will be liable to reimburse the amount to SEEPZ-SEZ Authority or the amount shall be deducted from the payment due to the service provider.
11. The successful bidder will be required to start working immediately after award of the contract.
12. The schedule for the monthly monitoring visit as part of the preventive maintenance service should be developed at the beginning of the year duly

approved by the Estate Manager, SEEPZ-SEZ Authority and it has to be strictly followed.

13. The successful bidder will ensure that there is no loose cable, hanging board, naked live cables etc. Proper earthing wherever required.
14. Successful bidder shall deploy qualified Engineers and Supervisors on the job at all times. Successful bidder shall also bring to site and deploy such machineries and equipments as necessary for the satisfactory completion of work.
15. Successful bidder shall follow all safety rules and security procedure that are in vogue and applicable during execution of work.
16. The work shall be carried out strictly in accordance with the terms, conditions and specifications as stipulated in the tender documents, in the approved workmanlike manner and as per standard practice. Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. as mentioned in the tender and/or conforming to relevant Indian Standard Specifications (Latest revision) wherever applicable and approved by SEEPZ-SEZ.

(V) Submission of Tender:

1. The technical (ANNEXURE-I) and financial (ANNEXURE-II) bids must be submitted in separate sealed cover.
2. Every envelop must be superscribed "Comprehensive Annual Maintenance of Air Conditioners at SEEPZ-SEZ, Mumbai for the Year 2019-20".
3. Sealed envelope containing technical and financial bids must be dropped in the Tender Box kept near Inward Section, Ground Floor of Development Commissioner's Office, SEEPZ-SEZ, Andheri (East), Mumbai - 400096 on or before 05/12/2019 till 02:30 P.M.
4. Technical bids shall be opened on 06/12/2019 at 04:00 P.M. in presence of authorized representative(s) of the participated agencies.
5. There should be no cutting/overwriting/pasting. The cutting/overwriting/pasting if any must be duly attested by the authorized signatory of the firm. Non-attested/amended/overwriting figures will not be considered.
6. Quotations received in an unsealed cover or received after the due date are liable to be rejected. Ambiguous bids/Without EMD quotations are also rejected.
7. SEEPZ-SEZ Authority reserves the right to reject any/or all the quotation(s) received without assigning any reason thereof.
8. For technical information related to Comprehensive AMC and any other related discussion, the firm/service provider should consult Shri Surash Kumar Sharma, Consultant (Electrical), Office of the Development Commissioner, SEEPZ-SEZ, Andheri (East), Mumbai-96.
9. The successful bidder will have to execute an agreement with SEEPZ-SEZ Authority within fifteen days from issue of work order.
10. The firm should quote rates exclusive of all taxes/duties.

11. Commercial/Financial bids of only those bidders whose technical bids are acceptable/qualified will be opened.

12. Late/delayed tenders due to any reason, whatsoever, will not be accepted/considered, at all, under any circumstances.

(VI) Performance Security:

1. Successful bidder shall be required to deposit an amount equal to 10% of the total contract value to be deposited with SEEPZ-SEZ Authority within one week or receipt of work order. This will be in the form of Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank duly pledged in the name of "SEEPZ-SEZ Authority Fund".
2. In the event of breach/violation or contravention of any of the terms and conditions by the successful bidder, the said Performance Security shall be forfeited.
3. In addition, the contract can also be terminated and firm may be blacklisted.
4. Performance Security will be discharged after successfully completion of contract period.

(VII) Payment:

1. Payment shall be released on half yearly basis i.e. 50% after six months from the date of taking over the charge of AMC and balance 50% on completion of AMC. Payment will be made, subject to the satisfactory performance.

(VIII) The successful bidder will enter into the contract with SEEPZ-SEZ Authority and the terms and conditions of the contract will be binding on both the parties.

(IX) SEEPZ-SEZ Authority reserves the right to accept or reject any or all the tenders.

(X) SEEPZ-SEZ Authority reserves the right to cancel the contract at any time during the currency of the contract without assigning any reason, whatsoever, the services provided by the firm are found to be unsatisfactory.

  
(Raju Kumar)  
Asstt. Development Commissioner  
SEEPZ-SEZ

**PROFORMA FOR TECHNICAL BID**

1. Name & Address of the firm/agency;
2. Contact No./Email of responsible person;
3. Contact No. in case of emergency.
4. Type of organization (whether proprietorship, partnership, private limited, limited co.).
5. EMD of Rs. 25000/- in favour of "SEEPZ-SEZ Authority" payable at Mumbai. In case of exemption claims, necessary documents must be submitted along with bid.
6. Copy of PAN & GST registration.
7. Agency/firm have 05 years of experience in Central/State Govt. Deptt./PSUs (at least one copy of work order issued in the year 2013 or prior 2013 must be enclosed).
8. List of min. 10 clients covering Central/State Govt. Deptt./PSUs and work order issued by them must be submitted.
9. An average turnover of Rs. 25.00 lakh during the year 2016-17, 2017-18 and 2018-19. (as an proof, audited balance sheet by the CA firm must be enclosed).
10. Address of service center/workshop of AC maintenance.
11. An Affidavit on Rs. 100/- non-judicial stamp paper duly notarized and stating following;

- 11.1 M/s \_\_\_\_\_ have not been blacklisted nor come any adverse notice by any department of Central Government / Central Government PSUs / Government of Maharashtra / Government of Maharashtra Autonomous Bodies / Bank / Reputed Private Companies / Firms.
- 11.2 Neither the bidder nor any of his employee(s) have any criminal background till submission of the bid.
- 11.3 The bidder shall not assign, transfer, pledge or sub-contract the performance of the services of part of services and shall further undertake to comply with the terms and conditions of the tender documents.
- 11.4 I / We hereby declare that all the terms and conditions of tender document has / have been read by me / us and I / We accept all the terms and condition mentioned in the tender and shall comply with them strictly.

12. The bidder should have its principal place of business in Mumbai (Enclose Certificate of Incorporation / Certificate of Commencement of Business / Shop and Establishment License / Agreement(s) acquiring the premises / Electricity Bill or Telephone Bill etc., as a proof).

***\*All above documents must be signed with agency/firm's stamp.***

Date : \_\_\_\_\_

**Name & Address of tenderer  
with seal and signature**



**BOQ (FINANCIAL BID PROFORMA)**

1. Name & Address of the Agency
2. Name of proprietor/authorized signatory with contact no.:

Sr. No.	Particulars	Unit	Quantity		Total Cost
			Quantity	Unit Rate	
1.	Modernization of Existing AC machines				
(i)	Replacing defective compressor of 1.0 ton for Split AC units.	No.	1		
(ii)	Replacing defective compressor of 1.5 ton for Split AC units.	No.	2		
(iii)	Replacing defective compressor of 2.0 ton for Split AC units.	No.	1		
(iv)	Replacing defective compressor of 5.5 ton for Ductable AC units.	No.	1		
(v)	Replacing defective compressor of 11.0 ton for Ductable AC units.	No.	1		
(vi)	Supply and fitting of Catch Valve in 5.5 ton Ductable AC units.	No.	10		
(vii)	Supply and fitting of outdoor fan motor ductable AC units – 11.0 ton.	No.	2		
(viii)	Supply and fitting of VSP Relay in Ductable AC units.	No.	5		
(ix)	Supply and fitting of Swing Path in Multi Split AC units.	No.	10		
2.	Supply of Condenser Coil for Ductable AC.	No.	5		
3.	Supply of Condenser Coil for Split AC.	No.	5		
4.	Shifting of AC units from one location to other and its installation & commissioning.	No.	10		
5.	Full Gas filling in case of replacement Compressor and Condenser.	Kg.	1		

**Note:** Above quantities may vary as per maintenance and individual machine's functional requirements. Therefore, payment to the contractor shall be made as per item/quantity executed.

\*Rates must be quoted excluding GST/Taxes.

\*As per Notification No. 18/2017 – Integrated Tax Rate dated 5<sup>th</sup> July, 2017 issued by Government of India, Ministry of Finance, Department of Revenue, SEEPZ-SEZ Authority is exempted from the payment of all kind of GST/taxes.

*"I/We have read and understood the terms and conditions of the Tender Notice. I/We have inspected the site and have understood the scope of work and I/We have quoted the rates accordingly".*

Date : \_\_\_\_\_

Name & Address of tenderer  
with seal and signature

**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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**AGENDA ITEM NO. 06**

**A) Proposal:**

Annual Maintenance Contract for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal of the same.

**B) Specific Issue on which decision of Authority is required :-**

Approval for Annual Maintenance Contract for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal

**C) Relevant provision of SEZ Act, 2005 & Rules**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009.

**D) Other information:**

The proposal for Annual Maintenance Contract for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal of the same was placed before the 37<sup>th</sup> Authority meeting held on 24/10/2019, wherein it was decided, to follow open tendering procedure. Accordingly, the tender notice for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex was published vide notice dated 19/11/2019 for calling bids from the empanelled bidders. The last date of bid submission was 12/12/2019. In response to NIT, 03 agencies participated. Accordingly, on scrutiny of the technical bids, the Committee observed that only 02 agencies have been qualified technically and found eligible. The financial bid was opened on 12/12/2019. The Committee after due examination has recommended to award the contract for cleaning of gutters, drainage and sewerage lines in SEEPZ Zone and in Residential Quarters Complex on "As is where is condition" and disposal of the same @ Rs. 15.18 per kg. to M/s. Prime Toll & Metal Recoveries Pvt. Ltd., for a period of one year.



**E) Recommendation:**

The proposal of engaging the new agency viz. M/s. Prime Toll & Metal Recoveries Pvt. Ltd. for AMC for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal of the same for a period of one year @ Rs. 15.18 per kg. is submitted before the Authority for consideration.

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be dropped in the Tender Box, kept at ground floor of the office near Inward Desk of DC Office, SEEPZ-SEZ, Mumbai.

4. Tender received late, unsealed or without superscription are liable to be rejected.
5. Every correction / deletion / addition / overwriting / slip pasted shall be signed by the bidder.
6. Tender notice should be duly signed with seal of the company firm and complete in the printed form.
7. Incomplete, ambiguous and conditional tenders will not be entertained.
8. Bidder shall submit the certificate of authorization of the authorized signatory (applicable in case of the Association of person / Company / Partnership Firm).
9. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof, or in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of attorney authorizing him to do so.
10. Bidder should quote the rates in words and in figure; if the rates quoted in words, differ from the rate quoted in figure, the higher of the two will be taken as correct rate.
11. The bidder may represent themselves personally or through authorized representative along with authorization letter from the concerned agency, if any, at the time of opening of tender.
12. The Committee may, if so desire relax / amend one or other condition to determine eligibility of the bidder without assigning any reason, thereof.
13. Any enquiry after submission of the bid shall not be entertained.
14. The SEEPZ-SEZ Authority reserves the right to reject any or all the tenders at any time / state, without assigning any reason whatsoever and the decision of the SEEPZ-SEZ Authority shall be final and binding on all the bidders.
15. In case of withdrawal of the bid, the EMD will be forfeited.

### III. OPENING OF TENDER:

1. The 'Envelope-1' superscribed as 'Technical Bid' will be opened on 12/12/2019 at 16:00 hrs in the Conference Hall, 2<sup>nd</sup> Floor of DC Office, SEEPZ-SEZ, Andheri (E), Mumbai-96 in presence of bidders and or their authorized representative(s) who may like to be present before the Tender Opening Committee.

2. Date and time for opening of 'Envelope-2' superscribed as 'Financial Bid' will be intimated at the time of opening of 'Envelope-1', only for technically qualified bidders.
3. All bids should be evaluated by Tender Opening Committee on the basis of documents provided for technical eligibility. After scrutinizing the documents, the Committee shall select the eligible bidder and the decision of the Committee will be final.
4. The sale proceed so realized on the Gutter Waste will be treated as price inclusive of Customs duty, however, excluding in respect of Gutter Waste of SEEPZ-SEZ Residential Complex.



(Raju Kumar)  
Assistant Development Commissioner,  
SEEPZ-SEZ

**I. PRIMARY DETAILS OF THE AGENCY:**

1. Name of the Agency:
2. Communication Address:
3. Contact No.:
4. Email address:

**II. CRITERIA FOR PRE-QUALIFICATION (TECHNICAL BID DOCUMENTS):**

1. Copy of PAN, GST Registration and Income Tax Return for preceding three years of the agency / firm.
2. Earnest Money Deposit (EMD) of Rs. 1.00 lakh (Rupees One lakh) in the form of Demand Draft / Pay Order drawn from any Nationalized / Scheduled Bank in favor of "SEEPZ-SEZ Authority Fund" payable at Mumbai only. If exemption claims, to this effect submit relevant certificate.
3. Valid certificate of Maharashtra Pollution Control Board (MPCB) for handling Gutter Waste.
4. The agency / firm should have average minimum turnover of Rs. 50.00 lakh (Rupees Fifty lakh) during three preceding years (Enclose copies of audited balance sheet).
5. Self declaration for 'acceptance of terms and conditions of the tender notice' duly signed by the bidder in token of having understood and agreed to the same.
6. Copies of work orders in respect of contract awarded by the Department of Central Government / Central Government PSUs / Government of Maharashtra / Government of Maharashtra Autonomous Bodies / Bank / Reputed Private Companies / Firms during preceding 05 years. At least five clients list of above mentioned Department / Organization should be enclosed.
7. An Affidavit on Rs. 100/- stamp paper duly notarized and stating following:
  - (i) M/s \_\_\_\_\_ have not been blacklisted nor come any adverse notice by any department of Central Government / Central Government PSUs / Government of Maharashtra / Government of Maharashtra Autonomous Bodies / Bank / Reputed Private Companies / Firms.
  - (ii) Neither the bidder nor any of his employee(s) have any criminal background till submission of the bid.
  - (iii) M/s \_\_\_\_\_ shall not assign, transfer, pledge or sub-contract the performance of the services of part of services and shall further undertake to comply with the terms and conditions of the tender documents'.
8. The bidder should have its principal place of business in Mumbai (Enclose Certificate of Incorporation / Certificate of Commencement of Business / Shop and Establishment License / Agreement(s) acquiring the premises / Electricity Bill or Telephone Bill etc.).

FINANCIAL BID FORMAT

In Rs.

Sr. No.	Description	Rate per Kg. (in figure)	Rate per Kg. (in words)
1	Cleaning of Gutters, Drainage and Sewerage lines within SEEPZ-SEZ Authority as well as SEEPZ-SEZ Residential Complex and disposal of the same.		

*\*Financial Bid should contain the rates per kg. (Exclusive of payable taxes & custom duty) "As is where is condition".*

*\*The sale proceed so realized on the Gutter Waste will be treated as price inclusive of Customs duty, however, excluding in respect of Gutter Waste of SEEPZ-SEZ Residential Complex.*

We undertake that the rates quoted above by us will not change during the contract period and accept the payment schedule as described in the appropriate column.

Date: \_\_\_\_\_

Name & signature of the bidder  
with agency / firm seal

## OTHER TERMS AND CONDITIONS

1. Successful bidder will be required to make the payment of Rs. 2,00,000/- (Rupees Two Lakh), within 07 days from the finalization of the tender, in the form of Demand Draft drawn from any Nationalized or Scheduled Bank in favour of "SEEPZ SEZ Authority Fund" payable at Mumbai only. Failure to make the payment in stipulated period will result into cancellation / termination of the contract and thereby the EMD amount will be forfeited. On receipt of Rs. 2,00,000/- (Rupees Two Lakh), the Work Order will be issued.
2. On receipt of Rs. 2,00,000/- (Rupees Two Lakh ), the successful bidder will be allowed to clean, lift and dispose the gutter waste, drainage and sewerage line of equivalent value. Again the bidder will have to deposit Rs. 2,00,000/- (Rupees Two Lakh) for further removal of the waste of equivalent value. The said cyclic process will be continued til 01 year for cleaning of gutter, drainage and sewerage line and removal / disposal of waste material. The entire material will have to be lifted regularly for 01 year on "AS IS WHERE IS CONDITION" from the date of issue of Work Order.
3. Cleaning, lifting and removal / disposal of the waste materials shall be done only under the supervision of Caretaker or any other representative nominated by the SEEPZ-SEZ Authority for the said purpose.
4. All costs in connection with Cleaning, lifting, removing / disposal of the gutter waste materials will be borne by the successful bidder and no expenditure will devolve on the Authority.
5. Spreading or Drying or Segregation of the materials in the Zone will not be allowed.
6. Cleaning, lifting and removing/disposing of the gutter waste materials will be allowed from designated places for the purpose only and after issuance of necessary permissions by the Estate Manager, SEEPZ-SEZ Authority.
7. Successful bidder shall be responsible for all cleaning aspect of gutter during the contract period.
8. Weighting Procedure: The empty vehicle will be weighed on the weighing bridge. Thereafter, weighing will be done again after loading of gutter waste in the vehicle, under the supervision of Caretaker or any other representative nominated for the purpose by the Authority. The difference in weighing will be considered as weight of the gutter waste.
9. Billing: The bill shall be prepared by the SEEPZ-SEZ Authority after determination of weight of gutter waste, as per the rate at which, the bid has been allowed. Applicable taxes on the bill will also be payable by the successful bidder.



10. Tender is not transferable. The successful bidder shall not engage to any sub-contractor or any other Organization in any matter and also not permitted to transfer their rights and obligations under the Tender Notice.
11. In case the bidder fails to remove the whole material of gutter waste, within stipulated period, without any justifiable reasons, the same will be treated as breach of contract and in that case the Authority will have the right to cancel/terminate the Work Order without assigning any reason and EMD amount will be forfeited. No representation will be entertained in this regard.
12. On termination or cancellation of contract, the successful bidder shall not be entitled for any sums or sums, whatsoever, from the Authority by way of compensation, damages or otherwise.
13. The successful bidder should conduct the police verification of their authorized employees before entry into the SEEPZ-SEZ premises and the same should be made available to the office as and when required and demanded by the Estate Manager, SEEPZ-SEZ Authority.

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**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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**AGENDA ITEM NO. 07**

**A) Proposal :-**

Proposal for approval of third party audit of the work carried out by NFCD.

**B) Specific Issue on which decision of Authority is required :-**

Approval of third party audit of the work carried out by NFCD

**C) Relevant provision of SEZ Act, 2005 & Rules :-**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009

**D) Other Information :-**

SEEPZ-SEZ Authority had carried out the structural repairs and allied civil works for the SDF-I to VI and G&J Complex Bldg. 1 to 3 at SEEPZ SEZ Premises and water proofing treatment to the roof slab of SDF-I to VI and G&J Complex Bldg. 1 to 3 by awarding the contract to NFCD (National Co-operative Construction and Development Federation of India Ltd.) during the period 2017-2019.

Though the work was done, there were complaints from unitholders mentioning that the work is not satisfactory and not completed. Therefore a third party audit needs to be carried out for evaluation of the works executed by NFCD. Accordingly for wide publicity a tender notice was hosted on the website and in newspapers too. The said tender notice covered the scope of work which included verification of the quality of the work done through Destructive/NDT test, core test and rebound hammer test and also verify the quantity of the work by measurement of the actual work done. The said firm should be licenced surveyor/architect/civil engineer having experience and experience.

Accordingly the tender was floated on 11.11.2019 and 7 bidders had participated in the tender. The technical bid was opened on 04.12.2019 and the Committee observed that 04 agencies have qualified technically and found eligible

for opening of the financial bid. Accordingly the financial bid was opened on 05.12.2019 and the Committee unanimously has recommended the lowest (L1) agency viz. M/s. Avon Consulting Engineers for Rs. 34,000/- for valuation of the waterproofing treatment and structural repairs and allied civil work of SDF-1 to 6 and Gems & Jewellery Complex 1 to 3.

**E) Recommendation:**

The Proposal for approval of third party audit of the work carried out by NFCD awarded to the lowest bidder viz. M/s. Avon Consulting Engineers @ Rs. 34,000/- is submitted before the Authority for consideration.

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No. SEEPZ-SEZ/ESTATE/TPA/64/2019-20/21783

Dated 11/11/2019

## NOTICE INVITING TENDER

**Sub: Third party audit for valuation of following works already executed by M/s. National Co-operative Construction and Development Federation of India Limited (NCFD) during the period of 2017-2019.**

- Waterproofing treatment to the roof slab of SDF-1 to SDF-6 and G&J Complex 1, 2 & 3 at SEEPZ-SEZ Premises.
- Structural repairs and allied civil works for SDF-1 to SDF-6 and G&J Complex 1, 2 & 3 at SEEPZ-SEZ Premises.

Sealed quotations are invited by the SEEPZ-SEZ Authority, an autonomous body under the Ministry of Commerce & Industry, Government of India on behalf of the President of India for appointment of agency, company/firms Licensed Surveyor / Engineers / Architects empanelled with MCGM or other Govt. authority.

### I. SCOPE OF WORK:

- To conduct Third party audit for valuation of works already executed by M/s NCFD for,  
a) Waterproofing Treatment to the roof slab of SDF-1 to SDF-6 and G&J Complex 1, 2 & 3 at SEEPZ-SEZ Premises. b) Structural repairs and allied civil works for SDF-1 to SDF-6 and G&J Complex 1, 2 & 3 at SEEPZ-SEZ Premises.
- The details of the items executed for above said buildings are mentioned in the separate annexure named as schedule B (1) and Schedule B (2), For reference.
- The successful bidder has to check the details of measurement submitted by the contractor for the purpose of payment. The successful bidder have to submit the comparison between the actual site measurements for the works executed as per tender item with the actual valuation of work.
- To verify the quality of work done through Destructive/NDT Tests, Core Test and Rebound Hammer Test only at 8 to 10 points per building and their report should be submitted separately.
- To carry out and verify the quantity of work by measurement of actual work done 100%.

### II. TERMS AND CONDITIONS:

- The firm should be a Licensed Surveyor/Architect/Civil Engineer having valid license from MCGM or other Government Authority.

2. The firm/person should have experience of carrying out similar work or should have any of its engineers carried out similar work in last 5 years.
3. The firm/person verifying and certifying the work should attach the documentary proofs like measurement sheets, photographs, technical calculations along with the report.
4. The structural destructive/NDT test carried out by the firm through any Govt. approved public testing lab report should be attached with its findings and conclusions separately.
5. The firm/person should defend the results and findings/conclusion submitted by them if any objection raised.
6. The payment will be released after completion of the assigned work. The Company will submit the bill along with the satisfactory performance reports to the concerned section In-charge, within one week of completion of the work to SEEPZ-SEZ Authority. This office will endeavor to make the payment at the earliest on receipt of a clear and correct bill. No advance payment will made. No price variation will be allowed during the contract period.
7. The empanelled firm/organization would be granted the work on the strict understanding that the quality of services is up to the satisfaction of the Chairperson. There can be no compromises on this issue. Any lapse in this regard may invite a penalty of Rs. 1000/- at the first instance, Rs. 5000/- at the second instance and a show cause notice for termination of contract if situation shows no improvement. If for any reasons, the firm/organization is not in a position to render the serve as required under the scope of work or to maintain the service standard required, the Chairperson shall be entitled to hire services from any other firm.
8. Incomplete, ambiguous and conditional tenders will not be entertained.
9. The bid to be made should be in two separate sealed envelopes marked as "Technical Bid" and "Financial Bid" on top of envelop. These sealed envelopes shall be put in an envelope of big size which shall also be sealed and super-scribed with the title of the tender. The financial bid of only those applicaats shall be opened who qualify in the technical bid and the lowest bidder in financial bid shall be awarded.
10. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof, or in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of Attorney authorizing him to do so.
11. The committee may, if so desired, relax/amend one or other condition to determine the eligibility of the bidder, without assigning any reason, thereof. Any enquiry after submission of the bid shall not be entertained.
12. The Chairperson may terminate the contract by giving written notice of the vendor without compensation to the vendor. Provided that such termination will not prejudice or affect any right of action or remedy which has accrued.
13. SEEPZ-SEZ Authority shall reserve the right to cancel any or all quotations without assigning any reason.
14. Quotation lowest rate does not entitle a firm to get the contract. The technical competence/infrastructure facilities of the firm shall be ascertained before awarding the contract.
15. The firm may represent themselves personally or through authorized representative, if at the time of opening of quotation.

16. The period of contract will be 30 days (Thirty days) from the date of award and can be extended for a further period, if required, on the mutually agreed terms and conditions.
17. The successful bidder should conduct the police verification of their authorized employees before entry into the SEEPZ-SEZ premises and the same should be made available to the office as and when required and demanded by the Estate Manger, SEEPZ-SEZ Authority.
18. On termination or cancellation of contract, the successful bidder shall not be entitled for any sum or sums, whatsoever, from the Authority by way of compensation, damages or otherwise.
19. The format of pre-qualification / technical bid is appended as Annexure-A.
20. The format of financial bid is attached separately.
21. The schedule (B) 1 & Schedule (B) 2 derives the quantities put to tender, for (a) Waterproofing Treatment to the roof slab of SDF-1 to SDF-6 and G&J Complex 1,2 & 3 at SEEPZ-SEZ Premises and (b) Structural repairs and allied civil works for SDF-1 to SDF-6 and G&J Complex 1,2 & 3 at SEEPZ-SEZ Premises.

(III) TIME LINE:

1. The last date to submit the sealed tenders is 03.12.2019 before 1700 hours. The sealed tenders will be accepted by the representatives of the authority under acknowledgement. Tender received late, unsealed and without superscription are liable to be rejected.
2. The technical bid will be opened on 04.12.2019 at 15.00 hours and the financial bid will be opened on 05.12.2019 at 15.00 hours (only for technically qualified bidders) in presence of the designated committee members of the authority as well as the applicants.
3. The opening of the tenders will take place in the Conference hall located at 2<sup>nd</sup> floor of SEEPZ Service Centre, SEEPZ, Andheri (East), Mumbai-96.

  
(Raju Kumar)

Asstt. Development Commissioner

Copy to:

1. Chairman/President of SGIMA, SEEMA and EPCES with request to wide publicity at their end.
2. Admin Section, SEEPZ-SEZ with request to host the NIT on CPP portal.
3. Public Relation Officer with request to publish in English Marathi and Hindi newspapers.
4. IT Department with request to host on office website.

ANNEXURE-A

(A) PRIMARY DETAILS:

1. Name of the Auditor's Firm:
2. Office Address:
3. Contact Telephone No.:
4. Contact Mobile No.:
5. E-mail Address:
6. PAN No. (attach proof).

(B) PRE-QUALIFICATION DETAILS:

1. The copy of registration deed of the firm/company/agency, in case of applicant is firm/company/agency.
2. The copy of:-
  - a) Proof of experience of constructing civil work/construction of buildings work/redevelopment/repairing work/rehabilitation of existing buildings work must be provided. At least three work orders executed in the past five years of minimum value of Rs. 1.00 Cr. executed directly by the agency to be provided along with testimonials of client satisfaction.
  - b) Balance sheet filed by the company for last 3 financial years to be given.
3. Copy of License of MCGM/Govt. Authority.
4. Self declaration to the effect that they have not been blacklisted by the Govt. or any public and private sector undertaking.
5. Earnest Money Deposit in the shape of bank draft of Rs. 10,000/- (Ten thousand) in favour of the "SEEPZ-SEZ Authority Fund" payable at Mumbai (Attach Demand Draft).
6. Name of the responsible authorized representative of the firm.
7. An undertaking stating that "I/We will not assign, transfer, pledge or sub-contract the performance of the services or part of the services and shall further undertake to comply with the terms and conditions of the tender notice".
8. The firm should submit a following declaration:

**"Acceptance"**

*I/ We hereby declare that all the terms and conditions of tender document has/ have been read by me/ us and I/ We accept all the terms and condition mentioned in the tender and shall comply with them strictly".*

Seal \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name & Designation \_\_\_\_\_



**SCHEDULE B (I) (For reference)**

Name of work: **Providing water proofing treatment to the roof of SDF-I to SDF-6 & G&J building 1,2 & 3 at SEEPZ-SEZ Zone.**

Sr. No	Description of Item	Qty.	Rate (in figure)	Rate (in words)	Amount
01.	Removing the existing waterproofing layers from terrace carefully including tiles, brick bat coba, china mosaic I.P.S., tar felting if any including vattas etc. complete, lowering down and stacking the debris in compound as directed and carting away the debris outside the premises etc. complete.	87000.00 sq.mtr.	364.00	(Rs. Three hundred and sixty four only)	
02.	Providing and laying 1:2:1 IPS 38 mm thick over chajja including false marks of 300 mm x 300 mm including admixing shrinkage compensating admixture SUNPLEX M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications including laying small brick bats at the junction of wall & chajja, curing by ponding, scaffolding etc. complete.	35000.00 sq.mtr	720.00	(Rs. Seven hundred twenty only)	
03.	Providing and applying waterproofing treatment to the slab and walls of the terrace at all heights and levels. On the clean and dry RCC slab surface, provide and apply primer coat of FLEXIROOF -PU PRIMER of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent using a soft paint brush. Allow to dry and	52000.00	1560.00	(Rs. One thousand five hundred sixty only)	

<p>apply one pack, seamless, flexible polyurethane liquid waterproofing membrane coating of FLEXIROOF-PU of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications by brush. Apply the primer and on drying, apply two coats of FLEXIROOF-PU over the walls by using 1 kg/sqm material for the first coat and 0.5 kg/sqm for second coat upto 300 mm height on parapet wall. While the second coat is still wet and tacky (say after 12 hours), sprinkle/ broadcast coarse sand over the surface to make it rough so as to provide mechanical key for the further work etc. complete. as per manufacturer's specification and directed by the Engineers.</p>				
<p>04. Applying protective cement mortar screed on the RCC slab at all heights and levels over the waterproofing treatment in average thickness of 25mm by mechanical mixer and finishing the same rough for further treatment. Providing water ponding test after the curing of the protective screed for 7 days and handing over the surface for further treatment. etc. complete. Add SUNPLEX- 330 gms pouch of M/s. Sunanda Specialty Coatings Pvt. Ltd. per 50 Kg bag</p>	<p>52000.00 sq.mtr.</p>	<p>512.00</p>	<p>(Rs. Five hundred twelve only)</p>	

	of cement to the cement mortar screed.				
05.	<p>Providing and laying waterproofing treatment over flat terraces including cleaning, removing dust, dirt, patches of concrete mortar, brick bats etc. complete in the following manner:-</p> <p>(a) Lay brick bat in 1:3 cement mortar of an average thickness of 125mm, including providing and adding SUNPLEX- 330 gms pouch of M/s. Sunanda Specialty Coatings Pvt. Ltd. or equivalent as per manufacturer's specifications to cement mortar screed etc. complete.</p> <p>(b) Lay 1:2:3 IPS 38mm thick rough finish including providing and adding waterproofing compound as per manufacturer's recommendations, curing by ponding, including (b) Lay 1:2:3 IPS 38mm thick rough finish including providing and adding waterproofing compound as per manufacturer's recommendations, curing by ponding, including</p> <p>(c) Providing and laying white colored china chips of approved size over rough IPS finish, white cement with keeping minimum gap between chips including curing for 28 days etc. complete.</p>	52000.00	2305.00		(Rs. Two thousand three hundred and five rupees only)

**Water proof treatment using "Epoxy resin system primer and Polyester resin" system.**

- a) Cleaning and preparing the surface of old RCC work, old plastered work by removing loose cover of old water proof treatment etc.
- b) Providing and applying Epoxy resin System primer coat / bonding coat until the pores are closed and sprinkle immediately lightly quartz sand to form rough surface.
- X c) Providing and applying Polyester Resin to the substrate and fleece rolling with a perion roller to remove air bubbles and immediately applying Polyester Resin second coat on fleece etc. complete.
- d) Giving satisfactory water tightness test for 15 days.

**SCHEDULE B (2) (For reference)**

**Name of work: Providing structural repairs and allied civil work to SDF-1 to SDF-6 and C&J building No. 1,2 & 3 at SEEPZ-SEZ Premises.**

Sr. No	Description of Item	Qty.	Rate (in figure)	Rate (in words)	Amount
1.	Providing and erecting internal / external scaffolding up to ceiling soffit using two legged metal tubular arrangement and any steel framework required as described in detailed drawing in rows spaced at distance not exceeding 2.5 m, including suitable cross and horizontal bracing in both planes to make the entire scaffolding erected over the floor as self-supporting, space frame arrangement without anchorage from the building components.	80,000 Sq.m	400.00	(Rs. Four hundred only)	
2.	Exposing existing RCC columns, beams, slabs, chajjas, R.C.C. fins, lintels, pardis etc. including plaster up to 6mm beyond main reinforcement carefully by means of chisel and hammer or mechanically including necessary at working levels to collect the debris, propping with top and bottom runners as directed stacking the debris in the compound as directed.	1,00,000 Sq.m	285.00	(Rs. Two hundred eighty five only)	
3.	Removing any kind of debris including loading in truck and conveying to dumping point approved by BMC, unloading, spreading etc. complete with	1000 cum	1515.00	(Rs. One thousand five hundred fifteen)	

	all leads and lifts (Rate should be used only when transportation up to 40 Km only).			only)	
4.	Providing and erecting externally safety net or opening 75 X 75 in addition vertical fisher net arrester on the first floor or vertically throughout to prevent debris falling while execution of work, to hold/absorb the debris stone impact, and during entire period of work. The work should be carried out with all the safety measures like helmet, safety belt and adequate labour insurance under the supervision of qualified supervisor and removing after completion of work etc complete.	3000 Sqm	315.00	(Rs. Three hundred fifteen only)	
5.	Injecting cement with expanding grout admixture SUNPLEX of M/s. Sumanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications into concrete/ brick work by suitable gun/ pump at required pressures by providing necessary scaffolding, drilling and inserting 12mm dia PVC grouting multiperforated nipples up to 30mm to 40mm depth, using 'M Seal around the nipple cutting of nipples after curing, cleaning etc. complete. (This item shall be paid on actual consumption of cement used in Kgs.).	90,000 Kg	70.00	(Rs. Seventy only)	

6.	Injecting Low viscosity epoxy grout SUNEPOXY 368 of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications into concrete slab, beams, columns etc by grout pump at required pressure by providing necessary drilling, inserting 12mm dia brass grouting Multi perforated nipples up to 30-40mm depth, using M-Seal around the nipple, cutting the nipple after grouting, cleaning etc. complete. (This item shall be paid on actual consumption of epoxy used in Kgs).	4,000 Kg	1850.00	(Rs. One thousand eight hundred and fifty only)	
7. (a)	Repairing of damaged RCC members such as slab, beam, column by using Ready-mix Polymer Modified mortar (up to 20 mm thick). Removing loose rust from the reinforcement bars by wire brushing, light hammering etc. and applying sulphate and chloridfree inorganic single component rust remover (RUSTICIDE-SUNANDA MAKE) conforming to IS 9077. The rusted surface shall become blackish non rusted colour. After 24 hours of application of rust remover, loose particles shall be removed by brush. Applying bonding coat slurry of high performance acrylic polymer POLYALK EP of Sunanda make or equivalent over ready mix polymer modified mortar. Mix 1 Kg Polyalk EP with 0.5	70,000 Sqm	2020.00	(Rs. Two thousand twenty only)	



	<p>kg of cement. Finish with ready to use repair modified polymer mortar (SUNMIX-SUNANDA MAKE/mix 1:5:15 site mix manually) by adding 13-16% water by weight of SUNMIX for treatment to the damaged RCC members. Add 1 kg of Bipolar Concrete Penetrating Corrosion Inhibiting Admixture-POLYALK CP 293 per 25 kg bag of SUNMIX after mixing SUNMIX can be sprayed or trowel applied. When applying by Hand SUNMIX must be forced tightly into the substrate to ensure complete contact with the substrate. Work shall be executed by certified applicator only and work shall be guaranteed for 5 years and guarantee shall be provided on Rs. 500/- stamp paper.</p>				
7.(b)	<p>For Built up thickness of 40mm</p>	<p>30,000 Sqm</p>	<p>3175.00</p>	<p>(Rs. Three thousand one hundred seventy five only)</p>	
8.	<p>Strengthening existing RCC columns/beams/slabs by epoxy mortar /concreting including applying bonding coat of epoxy with hardener formulations in required proportion (as per manufacturers recommendations) in layers of built up thickness of 50mm etc. complete.</p>	<p>5,000 Sqm</p>	<p>5050.00</p>	<p>(Rs. Five thousand fifty only)</p>	

9.	Providing anti-corrosion protection with Sacrificial Anode method SUNANODE of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications which consists of zinc alloy anode surrounded by polymer mortar at an interval of 1.00 m for slab and columns / beams after proper application of rust converter- RUSTICIDE and rust passivation- POLYALK FIXOPRIME.	1,000 Nos	1390.00	(Rs. One thousand three hundred ninety only)
10.	Providing and laying micro concrete POLYCRETE-A of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications including mixing, waterproof shuttering, pouring, consolidating, curing etc. as per mfg.'s specifications. (The items shall be paid on actual consumption of micro concrete).	50,000 Kg	90.00	(Rs. Ninety only)
11.	Providing and fixing in position M.S./ TOR reinforcement of any dia. for R.C.C columns, beams, copings, pedestals, slabs, foundations etc. as per detailed drawings and schedules including cutting, bending, hooking the bars, binding with wires including drilling holes in the concrete for fixing reinforcement and filling the same with epoxy as required including welding the new	20 MT	94800.00	(Rs. Ninety four thousand eight hundred only)

	reinforcement with existing one as required and directed etc. complete.				
12.	Jacketing with M-25 grade concrete for existing column by removing existing loose concrete from column and beam. B6 washing the concrete surface with water, pouring concrete with addition of super plastizers POLYTANCRETE NGT of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications immediately after providing shuttering, compacting, curing etc. complete.	20 Cum	31600.00	(Rs. Thirty one thousand six hundred only)	
13.	Providing and fixing shear keys for jacketing of ESR walls of 12 mm dia. @ 600 mm c/c of length 120 mm horizontal and 50 mm vertical including drilling holes in ESR wall and dipping the pins in SUNEPOXY 358 of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications, etc. complete.	10,000 No	10250.00	(Rs. Ten thousand two hundred and fifty only)	
<b>B</b>	<b>Masonry Work</b>				
01.	Dismantling existing Brick masonry.	100.00 Cum	3800.00	(Rs Three thousand eight hundred only)	
	Providing and constructing 230 mm thick 1st class brick wall	50.00 Cum	13300.00	(Rs Thirteen thousand three hundred only)	

	Providing Second class burnt brick masonry with conventional/ I.S. type bricks in cement mortar 1:6 in superstructure as backing in composite masonry including Scaffolding, racking out joints and watering etc. complete.	50.00 Sqm	2020.00	(Rs Two thousand twenty only)	
<b>C</b>	<b>Structural Steel Work</b>				
1.	Providing, Fabricating and Erecting structural steel like plate, channel.	10.00 MT	164300.00	(Rs. One lac sixty four thousand three hundred only)	
2	Removing existing corrosion manually/ mechanically in structural steel like plates, channels, angles, girders, insert plates, foundation bolts, expansion bolts anchor fasteners, trusses, purlins etc. of various sizes as per drawings including cleaning, etc. complete.	100.00 Sqm	440.00	(Rs. Four hundred forty only)	
3	Making / drilling hole of 16mm dia bolt in steel plate	600.00 Nos	1010.00	(Rs. One thousand ten rupees only)	
4	Providing and fixing through bolt 12mm dia 350mm long	600.00 Nos	1010.00	(Rs. One thousand ten only)	
<b>D</b>	<b>Plaster Work</b>				
01	Removing carefully existing plaster from walls including wall tiles, stones, marbles etc. stacking the same as directed and carting away the same outside the premises including erecting horizontal platforms	6000.00 Sqm	315.00	(Rs. Three hundred fifteen only)	

	at working levels to collect the debris etc. complete.				
02	Providing and applying internal cement plaster 12mm thick in a single coat in C.M.of 1:5 by admixing shrinkage compensating admixture SUNPLEX M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications, with plain finish to concrete or brick surface in all positions including applying bonding coat of HACK AID PLAST of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications, at the junction of old plaster and new plaster, and to the existing R.C.C. members like slabs, beams, which are not trowelled raking the joints up to 10mm deep including curing etc. complete.	2500.00 Sqm	1075.00	(Rs. One thousand seventy five only)	
03	Providing and applying sand faced plaster 20mm thick in two coats manually / mechanically using approved screened sand in all positions including base coat of 12mm thick in CM 1:4 by admixing shrinkage compensating admixture SUNPLEX M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications and curing the same for not less than 3 day and keeping the surface of base coat rough to receive the sand face treatment	5.000 Sqm	1200.00	(Rs. One thousand two hundred only)	

	up to 8mm thick in CM 1:3 sample of same shall be approved by the consultant finishing the surface by taking out small grains as directed and curing for minimum 14 days, Providing and applying bonding coat of HACK AID PLAST M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications to the RCC members, providing grooves if any, providing and fixing fiber mesh at the junction of RCC members and brick masonry, covering the windows at working level providing bands wherever required etc. complete (only river sand will be permitted. Washing of sand at site is required. Waste material / filled material shall be re-used with proper proportioning as directed.)				
04	Providing and applying Birla putty for leveling over plain plaster.	6000.00 Sqm	250.00	(Rs. Two hundred fifty only)	
<b>E</b>	<b>Tiling Work</b>				
01	Removing existing wall and floor tiles	QRO Sqm	250.00	(Rs. Two hundred fifty only)	
02	Providing and fixing ceramic wall tile in ladies and gents toilet (Tile basic cost consider 60/-per Sqft.)	QRO Sqm	2650.00	(Rs. Two thousand six hundred fifty only)	
03	Providing and fixing ceramic flooring tile in ladies and gents toilet (Tile basic cost consider 60/-per Sqft.)	QRO Sqm	2400.00	(Rs. Two thousand four hundred only)	

04	Providing fixing granite door frame toilet window	QRO RMT	3200.00	(Rs. Three thousand two hundred only)
05	Providing and fixing window granite frame for toilet window	QRO RMT	3500.00	(Rs. Three thousand five hundred only)
06	Providing and fixing 20mm thick kottaladdi for flooring including mirror polish	QRO Sqm	2275.00	(Rs. Two thousand two hundred seventy five only)
07	Providing and fixing 18mm Granite for flooring polish(basic cost granite 150Rs/sft)	QRO Sqm	4045.00	(Rs. Four thousand forty five only)
08	Providing and fixing 18mm marble for flooring with polish (basic cost granite 125Rs/sft)	QRO Sqm	3800.00	(Rs. Three thousand eight hundred only)
<b>F</b>	<b>Plumbing Work</b>			
01	Removing Urinala carefully	QRO Nos	630.00	(Rs. Six hundred thirty only)
02	Removing existing wash basin	QRO Nos	630.00	(Rs. Six hundred thirty only)
03	Removing existing WC with flush tank	QRO Nos	630.00	(Rs. Six hundred thirty only)
04	Removing Existing GI pipe with fitting any dia.	2000.00 Rmt	190.00	(Rs. One hundred ninety only)
05	Removing existing Rain water pipe	2000.00 Rmt	140.00	(Rs. One hundred forty only)



06	Providing and fixing rain water PVC pipes 100 mm dia including fittings in position including filling joints with spun yarn soaked in neat cement slurry and cement mortar 1:2 with M.S. holder clamps of approved design of 32mm x 1.6mm flat pressed to shape and fixed as directed including making holes in parapet wall, scaffolding etc. complete.	2000.00 Nos	1075.00	(Rs. One thousand seventy five only)
07	P/F PVC rain water pipe 150mm dia.	2000.00 Rmt	1075.00	(Rs. One thousand seventy five only)
08	Providing fixing urinal ceramic partition.	QRO Nos	7600.00	(Rs. Seven thousand six hundred only)
09	Providing, laying, testing and commissioning of CPVC pipes, suitable for domestic water application for cold & hot water supply, conforming to CTS (cut to size) SDR-11 as per ASTM D 2846 with necessary fittings up to the size of 50 mm dia. (Beyond 50 mm dia size SCH-80 shall be recommended) jointing with CPVC solvent cement of medium body IPS brand or equivalent conforming to ASTM F493 with in wall / floor including cutting and chasing the wall / floor, jointing and making connection to the fixtures, equipment's and piping with purposes made		350.00	(Rs. Three hundred fifty only)

	connectors, and making good the damages as required and as directed etc. Complete as directed.				
A	15mm	QRO Rmt	410.00	(Rs. Four hundred ten only)	
B	20mm	QRO Rmt	540.00	(Rs. Five hundred forty rupees only)	
C	25mm	QRO Rmt	700.00	(Rs. Seven hundred only)	
D	32mm	QRO Rmt	12600.00	(Rs. Twelve thousand six hundred only)	
10	Providing and fixing sanitary fitting wash basin.	QRO Nos	23400.00	(Rs. Twenty three thousand four hundred only)	
11	Providing and fixing sanitary fitting EWC with seat and flush tank.	QRO Nos	26055.00	(Rs. Twenty six thousand fifty five only)	
12	P/F jet spray	QRO Nos	4000.00	(Rs. Four thousand only)	
13	Providing fixing PVC nahani trap	QRO Nos	3200.00	(Rs. Three thousand two hundred only)	

14	Providing fixing Tapes flush cock	QRO Nos	1010.00	(Rs. One thousand ten only)	
<b>G</b>	<b>Doors &amp; Window Work</b>				
1	Removing existing doors	250 Nos	1010.00	(Rs. One thousand ten only)	
2	Removing existing window	250 Nos	5050.00	(Rs. Five thousand fifty only)	
3	Removing existing window	250 Nos	1010.00	(Rs. One thousand ten only)	
4	Removing existing doors	250 Nos	1010.00	(Rs. One thousand ten only)	
3	Providing and fixing at all levels aluminum windows "Heavy" section in color anodized aluminum frame sections (Heavy) of approved manufacturer and color as per drawings with 5 mm thick plain glass including concealed locking arrangement handles, neoprene gasket, nylon encased stainless steel rollers including sealing joints between window frame and sill/sides by approved sealant, anodized coating not less than grade AC -10 as per IS:368, including screwing to walls by providing rawl plug material etc. Complete. Color of anodizing will be decided by client.		6300.00	(Rs. Six thousand three hundred only)	
	Note- all glass used should be saint gobain make and Aluminum section to be Jindal				

	make				
A	Three track sliding window	QRO Sqm	6700.00	(Rs. Six thousand seven hundred only)	
B	Two track sliding window	QRO Sqm	5050.00	(Rs. five thousand fifty only)	
C	Fixed window	QRO Sqm	3800.00	(Rs. three thousand eight hundred only)	
D	Louvered windows with adjustable louvers	QRO Sqm	10100.00	(Rs. Ten thousand hundred only)	
4	Providing and fixing FRP decorative door door with aluminum frame in toilet	QRO Sqm	1275.00	(Rs. One thousand two hundred seventy five only)	
H	<b>Miscellaneous Work</b>				
1	Removing existing plants growth on the external walls / in joints of wall by hack -saw including making openings in the wall up to about 50mm from the surface, removing the roots of the plants up to 50mm, filling the gaps with approved epoxy mortar including grouting with cement and non-shrink additive material, scaffolding etc. complete.(Grouting shall be paid separately).	3000.00 Nos	1275.00	(Rs. One thousand two hundred seventy five rupees only)	

2	Removing existing False ceiling.	10000.00 Sqm	315.00	(Rs. Three hundred fifteen only)
3	Proving and fixing POP false ceiling.	10000.00 Sqm	1390.00	(Rs. One thousand three hundred ninety only)
4	Removing existing window Marble/granite.	4000.00	75.00	(Rs. Seventy five only)
5	Covering scaffolding with green net.	36000.00 Sqm	100.00	(Rs. Hundred only)
6	Covering exiting flooring with pop damage sheet and tarpaulin sheet.	35000.00 Sqm	270.00	(Rs. Two hundred seventy only)
7	Covering windows by 4mm thick plywood with necessary framing to protect glass.	1000.00 Sqm	445.00	(Rs. Four hundred and forty five only)
8	Removing existing Solar Panel.	QRO		
9	Expansion Joint Treatment including exposing.	1000.00	6300.00	(Rs. Six thousand three hundred only)
10	Removing existing MS Railing	QRO Sqm	380.00	(Rs. Three hundred eighty only)
11	Refixing exiting MS railing.	QRO Sqm	760.00	(Rs. Seven hundred sixty only)
12	Providing fixing New MS Railing.	QRO	220.00	(Rs. Two hundred twenty only)

13	Removing Existing Dish Antenna from Terrace.		630.00	(Rs. Six hundred thirty only)
14	Removing and Refixing exiting Sintex Tank.		6300.00	(Rs. Six thousand three hundred only)
15	Providing and Fixing Precoated Sheet roof.	QRO Sqm	3200.00	(Rs. Three thousand two hundred only)
16	Providing and fixing Turbo Ventilators.	QRO	22800.00	(Rs. Twenty two thousand eight hundred only)
17	Removing Existing AC units.	QRO	3800.00	(Rs. Three thousand eight hundred only)
18	Closing above window opening by ACP Cladding with framing.	QRO Sqm	8250.00	(Rs. Eight thousand two hundred fifty only)
19	Removing Existing RCC grill.	QRO Sqm	380.00	(Rs. Three hundred eighty only)
20	Providing and Fixing FRP grill.	QRO Sqm	15000.00	(Rs. Fifteen thousand only)
21	Providing and Fixing Polycarbonate sheet with necessary supports above Duct opening on terrace.	QRO Sqm	3800.00	(Rs. Three thousand eight hundred only)

22	Removing Existing Electrical Tray from terrace	QRO Rmt	380.00	(Rs. Three hundred eighty only)	
23	Removing and refixing electric wiring	QRO Rmt	75.00	(Rs. Seventy five only)	
	<b>Total Amount</b>				

Rupees

.....Only

I/We agree to execute the above items at the rates quoted by me/us. All the terms & conditions mentioned in the tender document are acceptable to me/us.



### DETAILED ITEM WISE SPECIFICATIONS

**Name of Work:** M&R to SEEPZ SEZ :Structural repair and allied civil work of SDF Bldg. No. 1 to 6 and Gems & Jewellery Bldg. No. 1 to 3 in the premises of SEEPZ SEZ Andheri, Mumbai.

A	Structural Repair Work
1	Providing and erecting internal/external scaffolding up to ceiling soffit using two legged metal tubular arrangement and any steel framework required as described in detailed drawing in rows spaced at distance not exceeding 2.5 m, including suitable ceoss and horizontal bracing in both planes to make the entire scaffolding erected over the floor as self-supporting, space frame arrangement without anchorage from the building components.
2	Exposing existing RCC columns, beams, slabs, chajjas, R.C.C. fins, lintels, pardis etc. including plaster up to 6mm beyond main reinforcement carefully by means of chisel and hammer or mechanically including necessary erecting horizontal platforms at working levels to collect the debris, propping with top and bottom runners as directed stacking the debris in the compound as directed.
3	Removing any kind of debris including loading in truck and conveying to dumping point approved by BMC, unloading, spreading etc. complete with all leads and lifts. (Rate should be used only when transportation up to 40 Km only).
4	Providing and erecting externally safety net or opening 75 X 75 in addition vertical fisher net arrester on the first floor or vertically throughout to prevent debris falling while execution of work, to hold/absorb the debris stone impact, and during entire period of work. The work should be carried out with all the safety measures like helmet, safety belt and adequate labour insurance under the supervision of qualified supervisor and removing after completion of work etc complete.
5	Injecting cement with expanding grout admixture SUNPLEX of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications into concrete/ brick work by suitable gun/ pump at required pressures by providing necessary drilling and inserting 12mm dia aluminum grouting multiperforated nipples up to 30mm to 40mm depth, using M Seal around the nipple cutting of nipples after curing, cleaning etc. complete. (This item shall be paid on actual consumption of cement used in Kgs.)
6	Injecting Low viscosity epoxy grout SUNEPOXY 368 of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications into concrete slab, beams, columns etc by grout pump at required pressure by providing necessary drilling, inserting 12mm dia brass grouting multiperforated nipples up to 30-40mm depth, using M-Seal around the nipple, cutting the nipple after grouting, cleaning etc. complete. (This item shall be paid on actual consumption of epoxy used in Kgs)

7-a	Repairing of damaged RCC members such as slab, beam, column by using Ready-mix Polymer Modified mortar (up to 20 mm thick). Removing loose rust from the reinforcement bars by wire brushing, light hammering etc. and applying sulphate and chloridfree inorganic single component rust remover (RUSTICIDE-SUNANDA MAKE) conforming to IS 9077. The rusted surface shall become blackish non rusted color. After 24 hours of application of rust remover, loose particles shall be removed by brush. Applying bonding coat slurry of high performance acrylic polymer POLYALK EP of Sunanda make or equivalent over ready mix polymer modified mortar. Mix 1 Kg Polyalk EP with 0.5 kg of cement. Finish with ready to use repair modified polymer mortar (SUNMIX-SUNANDA MAKE/mix mortar 1:5:15 site mix manually) by adding 13-16% water by weight of SUNMIX for treatment to the damaged RCC members. Add 1 kg of Bipolar Concrete Penetrating Corrosion Inhibiting Admixture-POLYALK CP 293 per 25 kg bag of SUNMIX after mixing SUNMIX can be sprayed or trowel applied. When applying by Hand SUNMIX must be forced tightly into the substrate to ensure complete contact with the substrate. Work shall be executed by certified applicator only and work shall be guaranteed for 5 years and guarantee shall be provided on Rs. 500/- stamp paper.
b	For Built up thickness of 40mm.
8	Strengthening existing RCC columns/beams/slabs by epoxy mortar /concreting including applying bonding coat of epoxy with hardener formulations in required proportion (as per manufacturers recommendations) in layers of built up thickness of 50mm complete.
9	Providing anti-corrosion protection with Sacrificial Anode method SUNANODE of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications which consists of zinc alloy anode surrounded by polymer mortar at an interval of 1.00 m for slab and columns / beams after proper application of rust converter- RUSTICIDE and rust passivation- POLYALK FIXOPRIME.
10	Providing and laying micro-concrete POLYCRETE-A of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications including mixing, waterproof shuttering, pouring, consolidating, curing etc. as per mfg.'s specifications . (The items shall be paid on actual consumption of micro concrete)
11	Providing and fixing in position M.S./ TOR reinforcement of any dia. for R.C.C columns, beams, copings, pedestals, slabs, foundations etc. as per detailed drawings and schedules including cutting, bending, hooking the bars, binding with wires including drilling holes in the concrete for fixing reinforcement and filling the same with epoxy as required including welding the new reinforcement with existing one as required and directed etc. complete.
12	Jacketing with M-25 grade concrete for existing column by removing existing loose concrete from column and beam, B6 washing the concrete surface with water, pouring concrete with addition of superplasticizers POLYTANCRETE NGT of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications immediately after providing shuttering, compacting, curing etc. complete.

13	Providing and fixing shear keys for jacketing of ESR walls of 12 mm dia. @ 600 mm c/c of length 120 mm horizontal and 50 mm vertical including drilling holes in ESR wall and dipping the pins in SUNEPOXY 358 of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications, etc. complete.
<b>B</b>	<b>Masonry Work</b>
1	Dismantling existing Brick masonry.
2	Providing and constructing 230 mm thick 1st class brick wall.
3	Providing Second class burnt brick masonry with conventional/ I.S. type bricks in cement mortar 1:6 in superstructure as backing in composite masonry including racking out joints and watering etc. complete.
<b>C</b>	<b>Structural Steel Work</b>
1	Providing, Fabricating and Erecting structural steel like plate, channel.
2	Removing existing corrosion manually/ mechanically in structural steel like plates, channels, angles, girders, insert plates, foundation bolts, expansion bolts anchor fastners, trusses, purlins etc. of various sizes as per drawings including cleaning, scaffolding etc. complete.
3	Making / drilling hole of 16mm dia bolt in steel plate.
4	Providing and fixing through bolt 12mm dia 350mm long.
<b>D</b>	<b>Plaster Work</b>
1	Removing carefully existing plaster from walls including wall tiles, stones, marbles etc. stacking the same as directed and carting away the same outside the premises including double erecting horizontal platforms at working levels to collect the debris etc. complete.
2	Providing and applying internal cement plaster 12mm thick in a single coat in C.M. of 1:5 by admixing shrinkage compensating admixture SUNPLEX M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications, with plain finish to concrete or brick surface in all positions including applying bonding coat of HACK AID PLAST of M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications, at the junction of old plaster and new plaster, and to the existing R.C.C. members like slabs, beams, which are not trowelled raking the joints up to 10mm deep including curing etc. complete.
3	Providing and applying sand faced plaster 20mm thick in two coats manually / mechanically using approved screened sand in all positions including base coat of 12mm thick in CM 1:4 by admixing shrinkage compensating admixture SUNPLEX M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications and curing the same for not less than 3 day and keeping the surface of base coat rough to receive the sand face treatment up to 8mm thick in CM 1:3 sample of same shall be approved by the consultant finishing the surface by taking out small grains as directed and curing for minimum 14 days, double scaffolding, Providing and applying bonding coat of

	HACK AID PLAST M/s. Sunanda Specialty Coatings Pvt. Ltd or equivalent as per manufacturer's specifications to the RCC members, providing grooves if any, providing and fixing fiber mesh at the junction of RCC members and brick masonry, covering the windows at working level providing bands wherever required etc. complete (only river sand will be permitted. Washing of sand at site is required. Waste material / filled material shall be re-used with proper proportioning as directed.)
4	Providing and applying Birla putty for leveling over plain plaster
<b>E</b>	<b>Tiling Work</b>
1	Removing existing wall and floor tiles
2	Providing and fixing ceramic wall tile in ladies and gents toilet (Tile basic cost consider 60/-per Sqft.)
3	providing and fixing ceramic flooring tile in ladies and gents toilet(Tile basic cost consider 60/-per Sqft.)
4	Providing fixing granite door frame toilet window
5	Providing and fixing window granite frame for toilet window
6	Providing and fixing 20mm thick kottaladdi for flooring including mirror polish
7	Providing and fixing 18mm Granite for flooring polish(basic cost granite 150Rs/sft)
8	Providing and fixing 18mm marble for flooring with polish (basic cost granite 125Rs/sft)
<b>F</b>	<b>Plumbing Work</b>
1	Removing Urinals carefully
2	Removing existing wash basin
3	Removing existing WC with flush tank
4	Removing Existing GI pipe with fitting any dia.
5	Removing existing Rain water pipe
6	Providing and fixing rain water PVC pipes 100 mm dia including fittings in position including filling joints with spun yarn soaked in neat cement slurry and cement mortar 1:2 with M.S. holder clamps of approved design of 32mm x 1.6mm flat pressed to shape and fixed as directed including making holes in parapet wall, scaffolding etc. complete
7	P/F PVC rain water pipe 150mm dia.
8	Providing fixing urinal ceramic partition.
9	Providing, laying, testing and commissioning of CPVC pipes, suitable for domestic water application for cold & hot water supply, conforming to CTS (cut to size) SDR-11 as per ASTM D 2846 with necessary fittings up to the size of 50 mm dia , (Beyond 50 mm dia size SCH-80 shall be recommended) jointing with CPVC solvent cement of medium body IPS brand or equivalent conforming to ASTM F493 with in wall / floor including cutting and chasing the wall / floor, jointing and making connection to the fixtures, equipment's and piping with purposes made connectors, and making good the damages as required and as directed etc. Complete as directed.



A	15mm
B	20mm
C	25mm
D	32mm
10	Providing and fixing sanitary fitting wash basin.
11	Providing and fixing sanitary fitting EWC with seat and flush tank.
12	P/F jet spray.
13	Providing fixing PVC nahani trap.
14	Providing fixing Tapes, flush cock.
<b>G</b>	<b>Doors &amp; Window Work</b>
1	Removing existing doors
2	Removing existing window
3	Providing and fixing at all levels aluminum windows "Heavy" section in color anodized aluminum frame sections (Heavy) of approved manufacturer and color as per drawings with 5 mm thick plain glass including concealed locking arrangement handles, neoprene gasket, nylon encased stainless steel rollers including sealing joints between window frame and sill/sides by approved sealant, anodized coating not less than grade AC-10 as per IS:868, including screwing to walls by providing rawl plug material etc. Complete. Color of anodizing will be decided by client.
	Note- all glass used should be saint gobain make and Aluminum section to be Jindal make.
A	Three track sliding window.
B	Two track sliding window.
C	Fixed window.
D	Louvered windows with adjustable louvers.
4	Providing and fixing FRP decorative door door with aluminum frame in toilet.
<b>H</b>	<b>Miscellaneous Work</b>
1	Removing existing plants growth on the external walls / in joints of wall by back-saw including making openings in the wall up to about 50mm from the surface, removing the roots of the plants up to 50mm, filling the gaps with approved epoxy mortar including grouting with cement and non-shrink additive material, scaffolding etc. complete. (Grouting shall be paid separately)
2	Removing existing False ceiling.
3	Providing and fixing POP false ceiling.
4	Removing existing window Marble/granite.
5	Covering scaffolding with green net.
6	Covering existing flooring with pop damage sheet and tarpaulin sheet.
7	Covering windows by 4mm thick plywood with necessary framing to protect glass.
8	Removing existing Solar Panel.
9	Expansion Joint Treatment including exposing.

10	Removing existing MS Railing.
11	Refixing exiting MS railing.
12	Providing fixing New MS Railing.
13	Removing Existent Dish Antenna from Terrace.
14	Removing and Refixing exiting Sintex Tank.
15	Providing and Fixing Precoated Sheet roof.
16	Providing and fixing Turbo Ventilators.
17	Removing Existing AC units.
18	Closing above window opening by ACP Cladding with framing.
19	Removing Existing RCC grill.
20	Providing and Fixing FRP grill.
21	Providing and Fixing Polycarbonate sheet with necessary supports above Duct opening on terrace.
22	Removing Existing Electrical Tray from terrace.
23	Removing and refixing electric wiring.

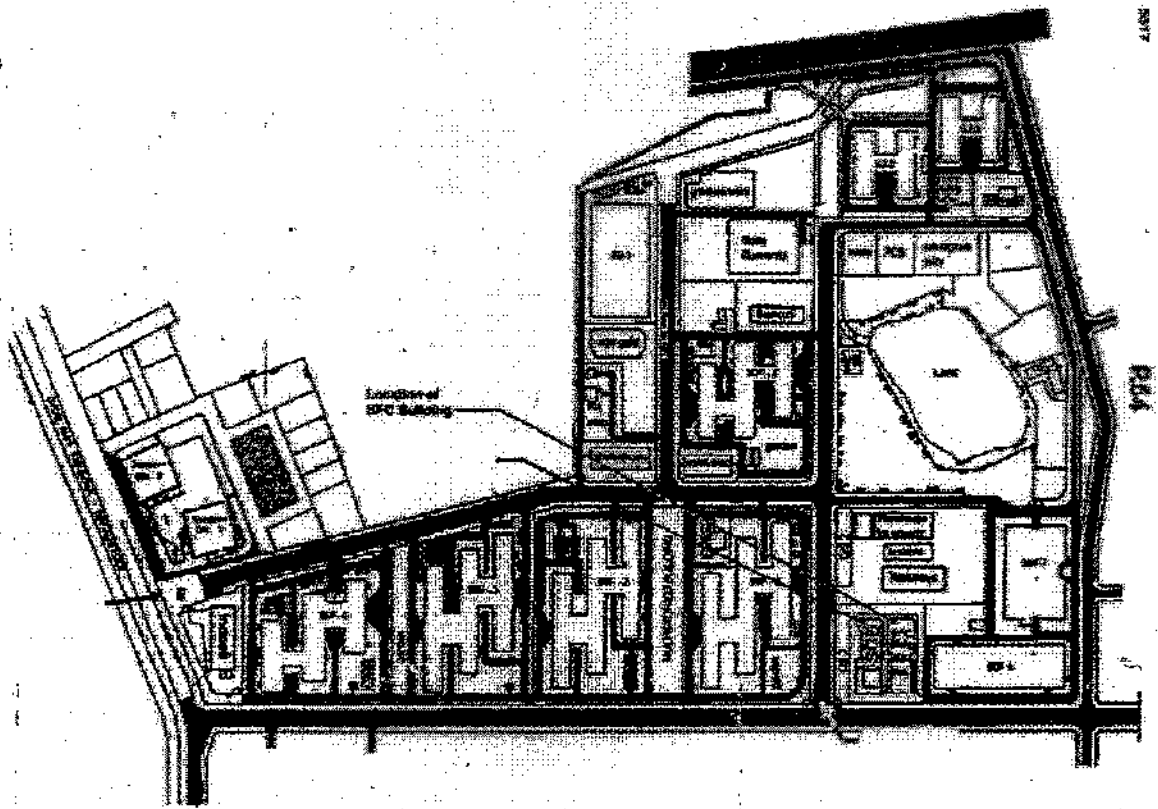
## FINANCIAL BID

Sr. No.	Name of the Building	Area under assesment (approx)	Unit	Rate per building	Amount in words and in figures
1	SDF-I	3425 sq. mtr	Lump sum		
2	SDF-II	3575 sq. mtr	Lump sum		
3	SDF-III	3675 sq. mtr	Lump sum		
4	SDF-IV	3150 sq. mtr	Lump sum		
5	SDF-V	3275 sq. mtr	Lump sum		
6	SDF-VI	3125 sq. mtr	Lump sum		
7	G&J-I	1625 sq. mtr	Lump sum		
8	G&J-II & III	3450 sq. mtr	Lump sum		

**Note:**

1. The area mentioned above are approx. and of the free of area to be inspected and verified for the work done in actual.
2. The rate quoted should be on the basis of per building and area mentioned approx. to understand the free of building repaired.





**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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**AGENDA ITEM NO. 08**

**A) Proposal :**

Proposal for approval of the estimate for the day to day civil maintenance of the SEEPZ Zone and Staff Qrts.

**B) Specific Issue on which decision of Authority is required :**

Approval of the estimate for the day to day civil maintenance of the SEEPZ Zone and Staff Qrts.

**C) Relevant provision of SEZ Act, 2005 & Rules :**

Section 34 of the SEZ Act, 2005 and proviso of Rule 7 (1) of the SEZ Authority Rules 2009.

**D) Other Information :**

The AMC for civil work viz. day to day maintenance was awarded to M/s . NFCD for the year 2018-19 on 18.03.2018 for Rs. 78,20,250/- and extended on 16.04.2019 till finalization of the new agency.

The Authority in its 37<sup>th</sup> Authority meeting held on 24.10.2019 held the view to terminate the services of the existing contractor viz. M/s. NFCD w.e.f. 30.11.2019. Accordingly a letter was issued on 21.11.2019 conveying the termination of the contract.

MIDC being the Special Planning Authority since 1973 was maintaining the SEEPZ Zone, hence they were asked to furnish the estimate for the day to day maintenance of the SEEPZ Zone and Staff Qrts. MIDC has furnished the estimate for the said work amounting to Rs. 56,37,300/- inclusive of 12.5% ETP charges. They have mentioned that the said work will include replacing rain water/down take pipe, RCC cover over gutter chamber, bricks work, plasters, kerb stones, sanitary fittings and fixtures in staff quarters and Service Centre bldg.

They have mentioned that the said estimate is tentative and can be modified while technical scrutiny by MIDC. The revised estimate if any shall be informed to SEEPZ prior inviting tender.

The said proposal was placed in the 38th Authority meeting held on 28.11.2019 wherein the Authority was briefed about the termination of the current agency viz. NFCD w.e.f 30.11.2019. Also the Authority was briefed about the estimate submitted by MIDC the Special Planning Authority for the said work.

After deliberation, the Authority held the view that the estimate was not sufficiently detailed. Hence directed to get the technical scrutiny done by MIDC and vetting of the estimate by the Engineers and place it before the Authority in next meeting for consideration. Also, as an emergency measure, since there would be no agency beyond 30.11.2019, the emergency repairs and services may be done by MIDC and the payment may be made on actuals. Accordingly, MIDC was intimated to get the technical scrutiny of the estimate of day to day maintenance. However, MIDC has not replied for the same till date.

Hence, as day to day civil maintenance of the SEEPZ Zone and Residential Quarters is a necessity, it is proposed that wide publicity may be given by floating tender so that the eligible service provider who would fulfill the CPWD norms may be nominated/empanelled for carrying out the day to day civil work, maintenance on the actual cost by deploying labourers for attending to day to day carpentering work, plumbing work, painting work etc. and the material for doing the work may be purchased by the contractor/service provider and the quality of the work done will be approved by the Committee constituted by the Authority comprising of 2 Members of the Trade, our Engineer and Estate Manager before release of any payment. The material cost to be re-imbursed on actual basis on monthly basis and labour cost to be paid as decided through tender.

#### **E) Recommendation :**

The proposal is thus placed before the Authority for calling for tenders for approval of the day to day civil maintenance of the SEEPZ Zone and Staff Qrts. ensuring the procedure of the GFR 2017 and CPWD norms

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सत्यमेव जयते

सरकार / GOVERNMENT OF INDIA.  
लोक - विशेष आर्थिक क्षेत्र प्राधिकरण SIEPZ/SPECIAL ECONOMIC ZONE AUTHORITY.  
अंधेरी (पूर्व), मुंबई - 400 096 / ANDHERI (EAST), MUMBAI - 400 096.  
दूरभाष / TEL: 022-28201730-28291739 फॅक्स / FAX: 022-28291751  
ई-मेल / E-mail: [seepz-mumbai@gov.in](mailto:seepz-mumbai@gov.in) वेबसाइट / Web-site: [www.seepz.gov.in](http://www.seepz.gov.in)

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SEEPZ-SEZ/ESTATE/RQ-NRO/220/2017-18/06801

18.03.2018

NFCD OF INDIA

WARD No. 1774

DATE 19-3-2018

*(Signature)*

To,

National Cooperative Construction and  
Development Federation of India Limited,  
3<sup>rd</sup> floor, EFC Building,  
SEEPZ-SEZ, Andheri East,  
Mumbai-400096.

**Sub:** - Annual Maintenance Contract for Civil Works reg..

Sir,

I am directed to refer to your letter no. NFCD/MUM/SEEPZ-2018-19/1284 dated 27.02.2018 and to convey the approval of the Competent Authority of SEEPZ SEZ for awarding the contract of Civil Works to M/s. Royal Construction for the year 2018-19.

A copy of work order issued to M/s. Royal Construction may also be forwarded to this office for record purpose.

This issues with the approval of Chairperson, SEEPZ-SEZ Authority.

Yours faithfully,

*(Signature)*  
(Manish Yadav)

Estate Manager/DDC  
SEEPZ-SEZ Authority

Copy To: 1) Shri. G.S. Bhandari, Assistant, SEEPZ SEZ.  
2) Smt. Rekha Nair, Assistant, SEEPZ SEZ.



**NFCI**

**भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित**  
**National Cooperative Construction and Development Federation of India Limited**

(Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi)

76

3rd Floor, Business Facilitation Center, Regd. Sec. Authority, Andheri, (East) Mumbai - 400 082.  
(33) Tel: 822 2829 8812 Mobile : 985702 82231 E-mail : [nfcimumbai@gmail.com](mailto:nfcimumbai@gmail.com) / [www.nfcimumbai.com](http://www.nfcimumbai.com)  
TAN MUMD3850 / GST No ITAABAN7061201

**WORK ORDER NO. NFCI/MUM/SEEPZ/AMC-062/2017-18/1412**

**DT: 20.02.2018**

To,  
**M/s. ROYAL CONSTRUCTION,**  
**SHOP N-5, SOLOMON CHS LTD,**  
**G.L. COMPOUND, NEAR HIRANANDANI HOSPITAL,**  
**MUMBAI-400076.POWEI**

**Subject: Annual Maintenance Contract for civil work at SEEPZ-SEZ area,**  
**Andheri (E) Mumbai - 400 096**

**Reference:**

- i) Tender submitted by you and Technical bid opened
- ii) Financial bid opened

**dt.08.02.2018**  
**dt.20.02.2018**

Gentlemen,

Your tender for the subject work, submitted by you on 08.02.2018 is hereby accepted for and on behalf of the SEEPZ-SEZ for Rs.78, 20,250.00 (Rupees seventy eight lakh, twenty thousand two hundred fifty only) as per schedule of quantities enclosed.

Md. Ajit Sahoo, NFCI will be the Engineer in charge for this work under overall control of the undersigned. You are requested to contact the Engineer-in charge for taking possession of site, commencing the work and for further instruction in this matter.

**The acceptance is subject to the following terms and conditions:**

You are requested to obtain necessary work permit from the Competent Authority through Engineer before commencing the work.





**भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित**  
**National Cooperative Construction and Development**  
**Federation of India Limited**

( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

3/1

3rd Floor, Business Facilitation Center, Sector 28 Authority, Gurgaon, (East) Haryana - 122 002.  
(P) Tel. 922 2329 8013 Mobile : 998782 92231 E-mail : [nccdfi@nccdfi.com](mailto:nccdfi@nccdfi.com) / [www.nccdfi.com](http://www.nccdfi.com)

TAN 288823550 / GST No 27AABAN5706Y2N

2. You are requested to start the work from 21.03.2018; the entire work shall be carried out by you in accordance with the conditions and specifications stipulated in the tender documents issued to you. Period of the contract is 12 month from 21.03.2018.

3. In terms and condition of tender, you are required to deposit an amount of Rs.3,91,012.00 (Rupees three lakhs ninety one thousand twelve rupees only) against irrevocable Performance Guarantee, which is in addition to other deposits mentioned elsewhere in the contract for proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within 15 days of issue of this letter.

The Performance Guarantee shall be valid up to the stipulated date of completion plus 60 days. Extension of period if any and refund of the guarantee shall be as per relevant terms and conditions of contract.

The amount of EMD of Rs.1, 86,033.00 submitted by you shall be refunded after receipt of Performance Guarantee.

4. The Security Deposit @ 2.5 % of gross value of work shall be retained from your running bill for this work.

5. The work shall be carried out strictly in accordance with the terms, conditions and specifications as stipulated in the tender documents, in the approved workmanlike manner and as per standard practice. Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. as mentioned in the tender and/or conforming to relevant Indian Standard Specifications (Latest revision) wherever applicable and approved by the Engineer.

6. You shall employ & maintain qualified Engineers and Supervisors on the job at all times. You shall also bring to site and deploy such machineries and equipment's as necessary for the satisfactory completion of the work.







भारतीय राष्ट्रीय सहकारी निर्माण एवं विकास संघ मर्यादित  
National Cooperative Construction and Development  
Federation of India Limited  
( Regd. Under Ministry of Agriculture, Govt. of India  
Department of Agriculture & Cooperation, New Delhi )

(S)

3rd Floor, Business Facilitation Center, Seepz Sez Authority, Andheri, (East) Mumbai - 400 058.  
(C) Tel. 022 2829 0012 Mobile : 098782 92231 E-mail : nfcidmumbai@gmail.com / www.nfcidmumbai.com

TAN 24MMZ333D / GST No ZTAABAN3760E12N

7. During the period of this work order, you are requested to furnish the copy of latest Income Tax return / Audited profit and loss statement by licensed Chartered Accountant, for financial year, as applicable.

8. As per instructions of Ministry of Finance, a recovery of Income Tax @ 2% and surcharge thereon @ as prescribed by the Ministry of Finance from time to time) of gross value of work done, will be made from all the bills in respect of this work and the amount so recovered will be credited to the Income Tax Authorities and a certificate for the amount so credited will be issued by NCFCD

9. Labour Welfare Cess as applicable will be deducted from your bills at the rate notified by the Government of Maharashtra from time to time and certificate to this effect will be issued by the Pay and Accounts Officer, NCFCD.

10. You shall follow all safety rules & security procedure that are in vogue and applicable during execution of work.

11. You are required to acknowledge the receipt and confirm the acceptance of this work order within three days from the date of receipt of the work order.

12. You have to empanel your firm with NCFCD.

13. Penalty applicable as per terms & conditions of contract.

Thanking you,

Yours faithfully,

Encl. : Schedule of Quantities



(S.J. Satakhande)  
(Regional manager)

(NCFCD OF INDIA LTD)

Copy forwarded to:  
Estate Manager (DDC), SEEPZ-SEZ Authority, Mumbai





भारत सरकार / Government of India,  
वाणिज्य एवं उद्योग विभाग / Ministry of Commerce & Industry,  
सीएच - विशेष आर्थिक क्षेत्र प्राधिकरण / SEEPZ-Special Economic Zone Authority,  
अंधेरी (पूर्व), मुंबई / Andheri (East), Mumbai - 400 096  
द्वारा / Tel: 022-26193734 फ़ैक्स / Fax: 26791393  
ई-मेल / Email: [ddrseepz-mumbai@nic.in](mailto:ddrseepz-mumbai@nic.in), वेबसाइट / Website: [www.seepz.gov.in](http://www.seepz.gov.in)

2  
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No. SEEPZ-SEZ/ESTATE/RQ-NRQ/220/2017-18/06347

Dated 16/04/2019

To,  
M/s National Cooperative Construction &  
Development Federation,  
3<sup>rd</sup> Floor, Business Facilitation Centre,  
SEEPZ-SEZ Authority,  
Andheri (E),  
Mumbai-96


Sub: Extension of Annual Maintenance Contract for Civil Work at  
Residential and Non-Residential Area of SEEPZ-SEZ Authority,  
Andheri (E), Mumbai-96.

Gentlemen,

Please refer to your letter dated 25/03/2019 seeking extension for subject work.

2. In this connection, this is to inform that the Competent Authority in this office has conveyed extension in supersession of earlier approval No. SEEPZ-SEZ/ESTATE/RQ-NRQ/220/2017-18/06801 for subject work till further orders.
3. A copy of work order being issued by M/s NCFD in respect of M/s Royal Constructions may be forwarded to this office for record purpose.

Yours faithfully,

  
16/04/19  
(Ashish Mishra)  
I/c Estate Manager,  
SEEPZ-SEZ Authority

Copy to:

1. Billing Section, SEEPZ-SEZ Authority.
2. Security Section, SEEPZ-SEZ.

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A-82979  
No. DE/SEEPZ/ /of 2019,  
Office of the Deputy Engineer,  
MIDC, Sub-Seepz, Mumbai  
Date:- 26/11/2019

To,  
The Estate Manager,  
Seepz SEZ, Andheri.

Sub:- Estimate for the work of M & R to Seepz  
Day to Day Civil Maintenance Seepz Zone and Staff  
colony.....

Ref:- 1) Seepz letter No.21824 Dt.13<sup>th</sup> Nov.2019.  
2) Office order No.212/75 EPZ Dt.15<sup>th</sup> Nov.2019.

Sir,  
With reference to your above referred letter, estimate for day to day  
maintenance work in Seepz zone is being submitted with following provisions.

The estimate include general day to day M&R works such as replacing  
rain water /down take pipe, RCC cover over gutter chamber, bricks work,  
plasters, kerb stones, sanitary fittings and fixtures in staff quarters and Service  
Center building in Seepz-SEZ zone.

The estimated cost include 12.50% ETP charges. The terms and  
conditions shall be as per Deposit Contribution work and as per terms and  
conditions as per letter of GOI Ministry of Commerce dt. 15<sup>th</sup> Nov-1973. The  
scope of work and the quantities are purely tentative and may exceed/reduce to  
any extent as per site conditions of requirement. The estimate cost is  
Rs.5010901.00 & Rs.5637300.00 with 12.50% ETP charges.

The estimate is tentative and the same may be modified while technical  
scrutiny by EE, MIDC. The revised estimate shall be informed to seepz prior  
to inviting of the tender.

*M. Process immediately*

*Ref  
26/11/19  
Rakha*

*[Signature]*  
26/11/2019  
Deputy Engineer,  
MIDC, Sub-Seepz,  
Mumbai

**MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION**  
(A Government of Maharashtra Undertaking)

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**Estimate**

**Name of work**

"M & R to Seepz  
Day to Day Civil Maintenance Seepz Zone and  
Staff colony....."

**Estimated cost**

5637300.00 (N)

**Reference to administrative approval**

**Technical sanction**

For Rs. (N)  
Granted by  
vide his register Item No. \_\_\_\_\_  
for the month of \_\_\_\_\_ 2019.

**Estimate prepared by**


Name and designation Shri. R.S. Pimple, (A E)

Signature

**Checked by**

Name and designation

Signature

  
Deputy Engineer

Executive Engineer

Superintending Engineer

Chief Engineer

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Cost Abstract

Name of work " M & R to Seepz  
Day to Day Civil Maintenance Seepz Zone and  
Staff colony.....

Estimated cost 4260970.00

ADD 5% Contigencies 213048.50

Total Rs. 4474018.50

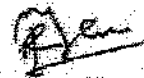
Add. 18% GST 536882.22

SAY Rs. 5010900.72 (N)

ADD 12.50% E.T.P. Chages 626362.59

Total Rs. 5637263.31

SAY Rs. 5637300.00

  
Deputy Engineer,  
MIDC, SEEPZ Sub - Division,  
Andheri (East), Mumbai - 400 096.

